

**APPLICATION
ZONING MAP AMENDMENT
WINCHESTER/CLARK COUNTY PLANNING COMMISSION
HEARING FEE \$500.00
(In addition to Development Plan Review Fees)**

Application # _____

The undersigned owner(s) of the following legally described property hereby request the consideration of change in zoning district classification and/or approval of a development plan as specified below:

1. Name of Applicant _____

Mailing Address _____

Phone Number _____ E-mail _____

Property Owner (If different from applicant) _____

2. Location address _____ Acres _____

3. Existing Use _____ 4. Proposed Use _____

5. Present Zoning District _____ 6. Proposed Zoning District _____

7. Supporting Information:

Attach the following items to the application

- A vicinity map showing property lines, adjacent owners, streets and existing zoning.
- A list of all property owners and their mailing addresses contiguous to, and directly across the street from the proposal. **This list must come from PVA records.**
- Hearing fee.
- Legal description and plat depicting the area being rezoned (see example).
- Development Plan - 3 sets of printed plans (two 24" x 36" & one 17" x 22") and one digital copy. Refer to Development and Subdivision Regulations for required information.
- Before any map amendment is granted, the Planning Commission or the legislative body must find:
 - o **The map amendment is in agreement with the adopted comprehensive plan**, or, in the absence of such a finding, that one (1) or more of the following apply and such finding shall be recorded in the minutes and records of the planning commission or the legislative body or fiscal court:
 - o **That the existing zoning classification given to the property is inappropriate and that the proposed zoning classification is appropriate; or**
 - o **That there have been major changes of an economic, physical or social nature within the area involved which were not anticipated in the adopted comprehensive plan and which have substantially altered the basic character of such area.**

SUBMIT SITE SPECIFIC INFORMATION RELATING TO THE PROPOSAL INCLUDING A STATEMENT OF FINDINGS NECESSARY FOR THE PROPOSED ZONING MAP AMENDMENT AS SET FORTH IN KRS 100.213.

- After the Planning Commission makes a recommendation regarding a Zoning Map Amendment, the applicant is required to provide the legislative body (City Commission or Fiscal Court) with the documentation required by them to act on the matter to make the Zoning Map Amendment legal.
- If the applicant is not the owner an affidavit authorizing the application is required.

Date _____ Applicant/Owner _____

FOR OFFICIAL USE ONLY (Planning Commission)

Date Filed _____ Date of Notice in Newspaper _____

Date of Notice to Adjacent Property Owner _____ Date of Public Hearing _____

Fee Paid \$ _____

Planning Commission Recommendation: Approval _____ Denial _____

NOTE: Three copies of this form and supporting information must be filed with the Planning and Community Development Office. Applications must be submitted by the 1st Tuesday of each month to be heard by the Planning Commission on the 1st Tuesday of the following month. Check office for revised hearing dates resulting from holidays and/or election dates.