

MOBILE HOME PERMIT REQUIREMENTS

CITY OF WINCHESTER
CLARK COUNTY, KENTUCKY
32 Wall Street, Winchester, KY 40392
859 744-7019 Fax: 859 744-6240



ITEMS NEEDED:

- Copy of plat/site plan showing acreage and location of MH with setbacks/distances to property lines and distances to any other structures.
- Copy of septic approval which states suitable or provisionally suitable
- Address assigned. *(If no address assigned yet, see GIS Department in the courthouse).*

PROPERTY OWNER:

Name: _____
Address: _____
City: _____
State: _____ Zip Code: _____
Phone: _____
Email: _____

CONTRACTOR:

Name: _____
Address: _____
City: _____
State: _____ Zip Code: _____
Phone: _____
Email: _____

DESCRIPTION OF MOBILE HOME:

Year: _____ Manufacturer: _____ Model: _____
Width: _____ Length: _____ Cost: _____ Square feet: _____
 Double-Wide or Single-Wide

ELECTRICAL CONTRACTOR:

Name: _____
State License Numbers: (CE) _____ (ME) _____
Address: _____ City: _____
State: _____ Zip Code: _____ Phone: _____ Email: _____

Flood Hazard Zone: Yes / No If yes: Flood Fringe / Floodway *(Installation in a flood hazard area requires elevation certificate and flood hazard construction/installation requirements.)*

Notes:

- Winchester/Clark County permit requirements include a **zoning permit (\$10)**, and an **electrical permit (\$25)**.
- Electrical service/connection requires a licensed electrician (except when a homeowner is doing their own work).
- Mobile Home Installation Permit must be obtained from Department of Housing and Building Construction.
- Structures other than the mobile home, such as covered patios, decks, storage sheds and garages, require separate building permits from Winchester/Clark County.

Applicant Signature: _____ **Date:** _____

***** Office Use Only *****

Business License *(Required for contractors in the city):* _____

- Copy of Plat Site Plan Septic Approval