

PLEDGE OF ALLEGIANCE - Commissioner Shannon Cox
INVOCATION - Commissioner Rick Beach

PRESIDING:

Mayor Edallen York Burtner

PRESENT:

Commissioner Rick Beach
Commissioner Shannon Cox
Commissioner Kenny Book
Commissioner Kitty Strode

City Manager Ken Kerns and City Clerk Marilyn Rowe were present.

City Attorney William Dykeman was not present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the meeting to order at 5:30 pm in the Commission Chambers of City Hall.

ORDERS (General)

AN ORDER APPROVING A STANDARD AGREEMENT BETWEEN THE CITY OF WINCHESTER AND WRECKER SERVICES OPERATORS. On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2012-101.

AN ORDER AUTHORIZING THE PURCHASE OF TRAFFIC CONES AND BARRICADES WITH FEDERAL FORFEITURE FUNDS. On motion by Commissioner Beach, seconded by Commissioner Strode, with unanimous vote, the Board adopted Order No. 2012-102.

AN ORDER AUTHORIZING THE PURCHASE OF RADIOS WITH FEDERAL FORFEITURE FUNDS. On motion by Commissioner Strode, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2012-103.

AN ORDER AWARDING A BID FOR DEMOLITION OF 45 EVANS STREET. On motion by Commissioner Beach, seconded by Commissioner Book, with unanimous vote, the Board adopted Order No. 2012-104.

ORDERS (Second Reading)

AN ORDER AMENDING SECTION 190, DISCIPLINARY ACTION OF THE PERSONNEL POLICIES AND PROCEDURES OF THE CITY OF WINCHESTER'S PERSONNEL CODE (Personnel Policies and Procedures). On motion by Commissioner Book, seconded by Commissioner Strode, with unanimous vote, the Board adopted Order No. 2012-105.

AN ORDER AMENDING SECTION 18, TASER POLICY (Police Department Rules and Regulations). On motion by Commissioner Beach, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2012-106.

AN ORDER ADOPTING SECTION 25 POLICE ESCORT SERVICES POLICY (Police Department Rules and Regulations). On motion by Commissioner Strode, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2012-107.

OLD BUSINESS

Fire Department Promotional Waiver Policy

The Board discussed Promotions in the Fire Department Rules and Regulations - Section 5.19 which states "The City Commission may at any time waive a promotion requirement stated in either job descriptions or the promotion procedure if the City Commission deems it in the best interest of the City."

Commissioner Cox felt requirements are in place for promotions and was not in favor of granting waivers.

Commissioner Beach stated the City needs an adequate pool for promotion selection and at times the City Commission would need to approve requests for waivers of requirements in the promotion procedure.

Commissioner Strode advised she agreed with Commissioner Beach.

Mayor Burtner requested the Board review Section 5. Promotions and this item will be placed on a future agenda.

NEW BUSINESS

Out-of State Travel - Fire Department

On motion by Commissioner Book, seconded by Commissioner Strode, with unanimous vote, the request for out-of-state travel for Lieutenant Bryan Howard to attend a week long class at the National Fire Academy in Emmitsburg, MD was approved.

COMMITTEE REPORTS

Commissioner Strode expressed her appreciation to the City for their assistance during the Daniel Boone Pioneer Festival held this past weekend. The Festival was a wonderful event for the Community and had the biggest crowd on Saturday than in any of the previous festivals. There will be a wrap up meeting in ten days to address any issues that occurred and correct the matter for next year's festival. Commissioner Strode presented a letter of appreciation to the City from the Daniel Boone Pioneer Festival committee.

City Manager Ken Kerns echoed Commissioner Strode's appreciation to all the City Departments that assisted with the festival.

GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS , AND CITY MANAGER

The Board and City Manager Ken Kerns expressed their appreciation to Commissioner Strode for her hard work on the successful Daniel Boone Pioneer Festival.

Commissioner Book stated he noticed that in the alley behind Betty Edgington's house, 124 College Street, needed to be trimmed especially around the streetlight.

Commissioner Beach made the following remarks:

- Stated work on the Depot Street project should start shortly
- Stated a dedication ceremony for a plaque took place on Saturday, September 1, 2012 for the Winchester Restaurant that operated for more than 50 years at 138 N. Main Street. Dr. Collis organized a tour for the Greek descendants of the operators of the Winchester Restaurant. John Collis, William Collis, George Stefanis, and Nick Anggelis were proprietors of the Winchester Restaurant.

Commissioner Strode stated that she and Commissioner Beach have been receiving calls about renters leaving a lot of trash on curbs and wanted to know what the policy is for getting this trash picked up by Winchester Municipal Utilities.

Mayor Burtner made the following remarks:

- Requested the City Manager to follow up on a plaque that is installed in the sidewalk on the northeast corner of Burns Avenue and Broadway that commemorates the first African-American postal carrier in Winchester. Mayor Burtner suggested moving the plaque to the Heritage Park.
- Stated a schedule was needed for the Board to tour the Coffee House on Main Street and the new Wastewater Treatment Plant on Boonesboro Road
- Expressed his appreciation to the students at Conkwright that came up with the idea to paint murals on buildings in the downtown area. Winchester First Director Tim Janes

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stated he is working on getting a 2nd mural painted in the downtown. The mural on the Bridges and Lane building was financed by proceeds from the Beer Cheese Festival.

- Stated the 225th anniversary of the signing of the Constitution will occur on September 17, 2012 and an event is planned on Tuesday, September 18th in front of the Courthouse.
- Advised that several places will be having services for the police, fire, military personnel, and veterans on Friday, November 9th or Monday, November 12th since Veterans Day falls on Sunday, November 11, 2012.
- Stated that several events have been scheduled to remember 9/11

City Manager Ken Kerns advised that he has been asked to serve on an Eastern Kentucky University Master of Public Administration Advisory Board.

With no further business, on motion by Commissioner Cox, seconded by Commissioner Book, with unanimous vote, the meeting was adjourned.

/S/ Edallen York Burtner

Edallen York Burtner, Mayor

ATTEST:

/s/ Marilyn Rowe

Marilyn Rowe, City Clerk

Minutes approved at the September 18, 2012 Special Meeting (4:30 pm) of the Winchester Board of Commissioners.