

MINUTES

PUBLIC WORKS COMMITTEE

MAY 3, 2021

Attendees:

Daron Stephens, Engineer
Mike Flynn, City Manager
Kitty Strode, City Commissioner
JoEllen Reed, City Commissioner (by phone)

Pat Clark, Public Works Director
Brian Sewell, Public Works Foreman
Shanda Cecil, Planning Department
Dianna Layne, Deputy City Clerk

Special Guests:

Tim Vaughn, Director of Public Affairs, Kentucky 811

NEXT MEETING - June's meeting will be Monday, **June 14, 10:15 AM, in the Commission Chambers.**

MINUTES – The April 5, 2021 minutes were submitted. Shanda made a motion to approve; Kitty seconded. Minutes were approved.

811 SERVICE MEMBERSHIP – Mr. Vaughn gave the committee some background information about 811 service. Formed in the '80's by Congress, 811 is a non-profit company who only charges a fee for each locate ticket. If someone calls 811 for a locate, the system shows layers of who has utilities under the request. We set what parameters we want to locate. It could be a specific area or all of Clark County. They transmit a ticket to us electronically. At the end of the month, they tabulate how many pins have been sent to us. The Board of Directors calculates the price of submission. Currently, the cost is \$1.50, but that has gone down every year, so it is anticipated that it will continue to go down. We control the number of tickets we get by the shape of the area we request. Carly Dunmore is the member services representative, and she would be able to tell us how many tickets have been requested in the past. We also could estimate it from what WMU gets, which is 50-60/week or 200-300/month. There is less than 1% chance of damage happening to a facility when 811 system is used and locating takes place. They record and save every phone call for seven years. If we have fulfilled our obligations of marking our systems, then liability falls to the person digging. So, if you find damage when you go out to a call, that data is collected by the 811 system. This data is a huge asset in instances of lawsuits. They have a team of trainers that they could train our crews and contractors around Winchester. This is all free of charge to our membership. We get an opportunity to be on the Board of Directors also. There are 20 people on the Board of Directors from 20 different utilities. HB303 says January 1, 2022 they must create a second notice ticket to utilities that have not responded within the original two-day time period. They then have an extra day to respond. Their software system allows anyone on GIS to update our shape system at any time. The shape file can be as detailed as we want. Our primary focus is to know any time someone is digging around what we know, and it will help us with the areas that we are not sure about. If we are unsure about an area, our first call should be to 811 to see if they show anything previous in the area. They are audited twice a year. Very high integrity in the organization.

BLOOMFIELD TRAFFIC STUDY RESULTS – Sgt. Corbett conducted a traffic study on Bloomfield around the daycare complaining about speeders. The average speed during the study was 24 mph. Based on 1,258 vehicles that traveled South Bloomfield between 6:00 AM, April 6th and 8:00 PM, April 8th, there were only six vehicles that would be "citable" speeding offenses. It was noted that there is no speed limit sign on the northbound lane headed to Lexington Avenue. A work order will be done for Public Works to install this sign. Sgt. Corbett made some traffic

change recommendations to the daycare that would help eliminate the need for traffic to back out into traffic. It will be up to the daycare to reconfigure their traffic if they choose. We will reevaluate this problem after the stop sign has been installed.

5th STREET CUL-DE-SAC – Daron passed out drawings of a proposed cul-de-sac at the end of 5th Street to help eliminate the parking problems. This street is very narrow. We would encroach on the creek approximately 4-5 feet, which would require Public Works to make a gabion basket retaining wall to hold back the soil. Chad Rogers has approximately 4,300 yards of good fill dirt that he has to get rid of, and he said we could have it for free. He will compact it, but Public Works would need to spread it. Mr. Rogers would pave the cul-de-sac and put in the curb. He thinks we could get it done for less than \$30,000, which means we would not have to take bids. Daron is proposing giving a triangular section of property to Mr. Grisby if he gets a consolidated plat and a section of land to Mr. Gordon if he gets a consolidated plat for his lot and the two estate lots at the end of the street.

609 NORTH MAIN – This house is an eyesore. Matt Belcher had a plan to put in a detention basin in this area. Don Pace owns this house and is willing to sell the property to the house for \$30,000. The house needs to be demolished. Mike will go look at the property and we will put it back on our agenda next month.

LINCOLN STREET REDEVELOPMENT – They are laying the water service. Then they can go back and tie in the sanitary manholes. Then all the sanitary sewer will be tied over to the new. The west side of the street will be about 90% complete. Sanitary will be 100% complete. WMU will come in and put in the water service. The sleeves are already in for the water service. There is a gas line between the existing road and the new road that would be at the bottom of the asphalt. Columbia Gas is looking at moving it toward Buckner near the back side of the sidewalk. It feeds the pumphouse on Seaboard. Columbia Gas said that the best they could do was three weeks, but he was going to reevaluate whether he could do better. If we have to wait three weeks, then it will hold up the roadway. Right now the Allen Company should be finished by June 18th (by their schedule) or June 22nd (Daron's schedule).

FY22 SIDEWALK PROGRAM – A mandatory prebid meeting is this Friday at 2:00 p.m. We gave Southern an invitation to the meeting. Daron asked Pat and Brian to send him any names of other contractors that they would like to be invited to the meeting. Only the contractors at Friday's meeting will be qualified to bid. This was in the notice that went in the paper.

APRIL RTC MEETING – The final list includes the widening of US 60, Fulton Road, 7th Street and the Bypass extension.

GENERAL COMMENTS – Mike sent a letter to District 7 to look at a proposed stoplight and crosswalk at McCann Drive and Lexington Avenue. Mike has checked twice on the request for curb replacements, but there has not been a final decision yet. We are looking at something in the budget on the capital side for this expense. Mike asked Daron to get an update from Palmer on the guardrail on the Bypass and also the Broadway sidewalk design. We need preliminary cost estimates for the budget.

ADJOURN – Shanda made a motion to adjourn; Pat seconded. Meeting was adjourned.