

PLEDGE OF ALLEGIANCE - Commissioner Strode
INVOCATION - Mayor Ed Burtner

PRESIDING :

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Shannon Cox
Commissioner Ramsey Flynn
Commissioner Kitty Strode

City Manager Mike Flynn, Deputy City Clerk Dianna Layne and HR/Risk Manager Tammy Shelton were present. City Attorney William Dykeman was present via telephone.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the April 6, 2021 special meeting to order at 4:30 p.m. in the Commission Chambers of City Hall.

MINUTES

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, the minutes of the March 16, 2021 Special 4:30 p.m. and 5:30 p.m. meetings were approved as presented.

COMMENTS FROM THE GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

Ms. Julie Baumgardner addressed the issue of trash on the roadsides. Mayor Burtner shared that Jailer Doyle is hoping to have a crew to pick up trash once COVID restrictions have been lifted. Commissioner Reed asked Ms. Baumgardner to also address the Clark County Fiscal Court about this issue as the roads she mentioned were all county roads. Commissioner Flynn noted that Earth Day is soon, and the Main Street Sweep Program had talked about expanding their coverage area over more downtown streets.

DEPARTMENTAL AND AGENCY REPORTS

- A. Winchester/Clark County Tourism minutes from the February 16 meeting and the March 23, 2021 meeting agenda
- B. Clark County KY-ASAP minutes from the February 18, 2021 meeting
- C. Winchester/Clark County Parks & Recreation minutes from the February 15, 2021 meeting
- D. Winchester/Clark County Parks & Recreation Attendance Log for July 2020 to February 2021
- E. Main Street Winchester minutes from the February 9, 2021 meeting
- F. Main Street Winchester financial information as of March 31, 2021
- G. Main Street Winchester Interim Director's Report for March 2021

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- H. Winchester/Clark County Industrial Development Authority Agenda from the March 15 meeting, minutes from the January 25 and February 9, 2021 meetings, Internal Financial Reports for periods ending January 31 and February 28, 2021
- I. Winchester Municipal Utilities Departmental Report for March 18, 2021
- J. Winchester Municipal Utilities Commission Financial and Budget Summary for February 2021
- K. Winchester Municipal Utilities Commission Accounts Payable - Transactions for the Period March 1-12, 2021
- L. Winchester Municipal Utilities Commission minutes from the March 4, 2021 meeting
- M. Winchester/Clark County Administrative Hearing Board minutes from the February 3, 2021 meeting
- N. Winchester Municipal Utilities Commission Balance Sheet as of February 28, 2021
- O. Winchester/Clark County Chamber of Commerce Board minutes of the January 23, 2021 and informational items from the March 22, 2021 meeting
- P. Clark County Geographic Information System Consortium minutes from the February 23, 2021 meeting
- Q. Clark County Geographic Information System Consortium Accounts Payable as of February 28, 2021
- R. Clark County Geographic Information System Consortium Financial and Budget Summary for February 2021
- S. Clark County Geographic Information System Consortium Staff Report for March 2021
- T. Winchester Municipal Utilities Commission minutes from the March 18, 2021 meeting
- U. Winchester Municipal Utilities Commission Accounts Payable - Transactions for the Period March 15-26, 2021
- V. Winchester/Clark County Planning Commission meeting agenda for April 6, 2021

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, the Departmental and Agency Reports were approved as presented.

INFORMATIONAL ITEMS

- A. Bureau of Labor Statistics US Department of Labor Consumer Price Index for February 2021
- B. Winchester Design Studio Partnership Council Meeting agenda for March 22, 2021
- C. Clark County Health Department and Home Health Agency ASAP Meeting Report for March 18, 2021
- D. Leadership Winchester Local Government Day Agenda - March 25, 2021
- E. Environmental Protection Agency - Revised Lead and Copper Rule, EPA Requests Additional Input
- F. Correspondence to Willie Stamper, CSX Transportation regarding trains blocking crossings for extended periods of time
- G. Winchester/Clark County Joint EMS Committee minutes from the March 1, 2021 meeting
- H. Public Hearing Notice - 2021 HUD Community Development Block Grant Program for April 20, 2021
- I. Main Street Winchester Subscription Box Information

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Mayor Burtner called specific attention to the Public Hearing Notice about monies allocated to City and County governments for the sole purpose of helping low to moderate income customers with utility costs. The allocations to both the City of Winchester and Clark County is \$200,000 each.

Commissioner Flynn shared that everyone should receive a proposal and pictures from Little Tykes for playground equipment at College Park. The total cost is \$193,257; however, Little Tykes is offering a fifty percent (50%) discount. The grant total is \$139,000, which we hope the City and County will split. The equipment will be wheelchair and handicapped accessible. This proposal will be addressed at the next Parks & Recreation Board Meeting.

Commissioner Reed called attention to the Clark County Health Department report showing 18 deaths due to overdoses in 2020 and two deaths so far in 2021.

City Manager Flynn noted that we had received an email from Willie Stamper with CSX sending our correspondence about long train delays to the executive level.

Rachael Boyd and Rebecca Campomanes from the Main Street Winchester (MSW) Board spoke about the MSW subscription box program. MSW was one of nine and the only one in Kentucky who were selected for an \$8,500 grant for revitalization of downtown. This program will offer 66 subscription boxes from June through September with swag, coupons, gift cards, etc. from Downtown Winchester businesses. The boxes cost \$35 plus shipping. Further details will be forthcoming.

PROCLAMATION

Mayor Burtner presented Shanda Cecil with a Proclamation designating April 6, 2021 as Arbor Day in the City of Winchester.

NEW BUSINESS

Shanda Cecil, on behalf of the Tree Board, requested permission to file an encroachment permit on I-64 Exit Ramps 94 and 96 to plant trees. Commissioner Cox said in the past the Department of Transportation would not allow plantings at these exits due to their responsibility to mow. In addition, the KDOT sprays and it may kill anything planted. Upon motion by Commissioner Strode, seconded by Commissioner Flynn, and with unanimous vote, the Board approved Ms. Cecil's filing of this encroachment permit.

Work Session

Shanda Cecil

Ms. Cecil submitted the 2020 General Permit Annual Compliance Report and noted the City of Winchester is in compliance with State requirements. Ms. Cecil will let the Commission know when the EPA will visit Winchester this summer. Upon motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the Board approved the 2020

General Permit Annual Compliance Report and submission to the proper regulatory authorities.

Lincoln Street Redevelopment Project - Kriss Lowry

Ms. Lowry reported that we are 100% complete with the acquisition and demolition process. Seven renters have been relocated, and we have three who are receiving monthly payments. Mr. Francis, the only homeowner, will receive first choice of the lots and we will build him a comparably sized home. We have enough funds in the project to cover the anticipated costs. Rob Jeffries is working on a new plat that should be approved in May. Daron Stephens, Engineering Tech, reported that the current schedule shows The Allen Company will be finished with the construction by June 4, 2021. Realistically, Habitat for Humanity should be able to start construction in July. Commissioner Cox reported that Habitat has money to build two houses and that money has to be expended in 2021.

ADJOURN TO CLOSED SESSION

On motion by Commissioner Cox, seconded by Commissioner Flynn, and with unanimous vote, the Board adjourned to closed session to discuss

- XX PROPERTY ACQUISITION KRS CHAPTER 61.810 (b)
- XX PERSONNEL MATTERS KRS CHAPTER 61.810 (f)

Mayor Burtner called the meeting back into open session.

ADJOURN

With no further business, on motion by Commissioner Cox, seconded by Commissioner Flynn, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

Dianna L. Layne, Deputy City Clerk