

PLEDGE OF ALLEGIANCE - Commissioner Reed
INVOCATION - City Manager Mike Flynn

PRESIDING :

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Shannon Cox
Commissioner Ramsey Flynn
Commissioner Kitty Strode

City Manager Mike Flynn, Deputy City Clerk Dianna Layne, HR/Risk Manager Tammy Shelton, City Attorney William A. Dykeman, and the City Clerk were present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the March 16, 2020 special meeting to order at 4:30 p.m. in the Commission Chambers of City Hall.

MINUTES

On motion by Commissioner Reed, seconded by Commissioner Flynn, and with unanimous vote, the minutes of the March 2, 2021 Special 4:30 p.m. and 5:30 p.m. meetings were approved as presented.

COMMENTS FROM THE GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

Winchester/Clark County Parks & Recreation

Mr. Gary Wiseman, member of the W/CC Parks & Recreation Board reported the Parks Department is in need of assistance with upkeep of the parks and new playground equipment, especially at the College Park.

Commissioner Cox noted the Parks Department had revenue cut in the City's and County's FY 2021 budget and with revenue streams being down in the last year due to Covid-19, they were in need of funds to hire staff for mowing and cleaning of the parks.

Debbie Fatkin, Parks & Recreation board member was also present.

Royal Oak Subdivision
Maintenance of Access Streets

**WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD
MARCH 16, 2021 4:30 PM**

Mr. Bruce Manley, with the Royal Oak Homeowners Association (Plantations) noted at the last meeting, the Homeowners Association made the request to have the City and the Homeowners Association partner in repairing and paving the access streets that in the subdivision (three locations). He stated at the March 2, 2021 meeting that they had received two quotes on repairing the access streets. He also stated they had met with City Manager Mike Flynn to discuss the options available.

Mayor Burtner stated no action could be taken at this meeting as it is a special meeting but there can be a vote at the 5:30 regular meeting.

City Manager Flynn recommended repairs on the side streets and at some point in the future, the City entertain taking the access streets into the City Street System. The Homeowners Association would pay for material of \$2,010 and provide core samples of the streets to the City before the City takes ownership of those streets, and the City would provide labor to repair the streets.

Ms. Amy Flynn, Royal Oak (Plantations Drive) Homeowners Association President was present.

Commissioner Ramsey Flynn recused himself from the discussion and any decisions made on this action.

DEPARTMENTAL AND AGENCY REPORTS

- A. Winchester Municipal Utilities Commission minutes from the February 4, 2021 meeting
- B. Winchester Municipal Utilities Commission Financial and Budget Summary for January 2021
- C. Winchester Municipal Utilities Accounts Payable Transactions for the Period February 1-13, 2021
- D. Winchester Municipal Utilities Accounts Payable Transactions for the Period February 15-26, 2021
- E. Winchester Municipal Utilities Departmental Report for February 18, 2021
- F. Winchester Municipal Utilities Drinking Water Quality Report 2021
- G. Winchester Municipal Utilities Compost Site Tree Limb Disposal Schedule
- H. Winchester Public Works Committee Agenda for the March 1, 2021 meeting
- I. Winchester Board of Adjustments Agenda for the March 4, 2021 meeting
- J. Winchester/Clark County EMA/CSEPP Agenda and Minutes for the February 8, 2021 meeting
- K. Main Street Winchester Board Agenda Packet for March 9, 2021
- L. Winchester/Clark County Parks & Recreation February 28, 2021 Balance Sheet
- M. Winchester/Clark County Parks & Recreation February 2021 Statement of Cash Flows
- N. Winchester/Clark County Parks & Recreation February 28, 2021 Statement of Revenues and Expenses by Month
- O. Winchester/Clark County Parks & Recreation February 2021 Profit & Loss

**WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD
MARCH 16, 2021 4:30 PM**

On motion by Commissioner Strode, seconded by Commissioner Cox, and with unanimous vote, the Departmental and Agency Reports were approved as presented.

INFORMATIONAL ITEMS

- A. Winchester/Clark County Joint Committee on EMS Contract and Operations Agenda for the March 1, 2021 meeting
- B. Email to Mayor Burtner from Carla Sandusky regarding Charter Communications Investing \$158 Million to Expand Broadband to Unserved Kentucky
- C. Kentucky Department of Public Health Stakeholder Update - Region 15E Clark County
- D. Kentucky Fire Commission letter approving the Thermal Imaging Camera Grant of \$3,200
- E. Winchester/Clark County Transit Monthly Ridership Trends and Report

WORK SESSION

Annexation

The Board discussed the issue of annexation and land that could possibly be annexed into the City. Those properties discussed were:

Calvary Christian Church Boonesboro Trail property (1711 and 2101 Boonesboro Road)
Bishop Property (Mt. Sterling Road and Veterans Memorial Parkway)
Huls Property on Lexington Avenue (1417 West Lexington Avenue)

Property on Van Meter Road near the WMU’s Wastewater Treatment Plant
Anderson and Norton property (US 60)

Mayor Burtner reported the last couple of annexations were the hospital property on US 60 and the George Rogers Clark High School on KY-627. Mayor Burtner stated there were a few areas inside the City limits that were not annexed which included Colby Hills, Greenfield Estates, and Holiday Villa.

The Board discussed annexing at the beginning of a potential building project instead of once the project is completed.

On motion by Commissioner Flynn, seconded by Commissioner Cox, and with unanimous vote, the Board approved City Manager Flynn to contact potential property owners (4) regarding future annexation.

ADJOURN TO CLOSED SESSION

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, the Board adjourned to closed session to discuss

XX PROPERTY ACQUISITION KRS CHAPTER 61.810 (b)

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WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD

MARCH 16, 2021

4:30 PM

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XX PERSONNEL MATTERS KRS CHAPTER 61.810 (f)

XX INDUSTRIAL PROSPECTS KRS CHAPTER 61.810 (g)

Mayor Burtner called the meeting back into open session.

ADJOURN

With no further business, on motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

Joy Curtis, City Clerk