

PLEDGE OF ALLEGIANCE - Commissioner Reed
INVOCATION - Mayor Burtner

PRESIDING :

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Shannon Cox
Commissioner Ramsey Flynn
Commissioner Kitty Strode

City Manager Mike Flynn, Deputy City Clerk Dianna Layne, HR/Risk Manager Tammy Shelton, Interim Finance Director Michelle Lucas, and the City Clerk were present.

City Attorney William A. Dykeman was present via phone.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the March 2, 2021 regular meeting to order at 5:30 p.m. in the Commission Chambers of City Hall.

COMMENTS FROM GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

Streets in the Plantations Subdivision

Mr. Bruce Manley with the Plantations Homeowners Association spoke regarding the poor quality of the side access roads in the Plantations subdivision. He stated there were not enough dues brought in by the Homeowners Association to keep street repaired. He noted these access roads are utilized by mail carriers, garbage trucks, and emergency vehicles.

He stated the Association had received two quotes regarding repaving those streets in Plantations with the Allen Company quote of \$9,030 and LayMor Paving at \$7,762.

Mr. Manley requested the City partner with the Homeowners Association to pay for the paving to bring the streets up to a standard of safety for motorists.

Public Works Director Pat Clark reported when the streets were completed they were not built to code so were not accepted into the City's street system.

Those present from the Plantations subdivision were Happy Osborne, Christy Aaron, and Amy Flynn.

Labor Day Festivities

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Ms. Sherry Hampton reported on the upcoming Labor Day Festivities which has been in operation for 117 years. She noted there will be some events and they will still have the parade on Labor Day. She stated they are planning a children’s event in June.

Ms. Hampton noted that Heritage Park needed to have some electrical repairs and updated lighting. She stated Bobby Bailey came down to give a quote on the upgrades to the lighting.

City Manager Flynn noted he had received the quote from Bobby Bailey.

Commissioner Strode noted the Pioneer Festival will be held downtown this year and they will coordinate both events.

Mayor Burtner directed the City Manager to review the request and report back to the Commission.

Those also present from the Labor Day Committee were Ann Hampton, Latonia Bell, and Brett Chevront.

NEW BUSINESS

**Request for Out-of-State Travel
Travis Manion Spartan Leadership Program
For Patrolman Terry Cockrell**

On motion by Mayor Burtner, seconded by Commissioner Cox, and with unanimous vote, the request for out-of-state travel was approved.

Patrolman Cockrell explained about the Travis Manion Spartan Leadership Program to the Board and how the program would assist him in his job with the Winchester Police. He noted this program was designed and implemented after the death of Marine Corps Lt. Travis Manion, killed in action in Iraq in 2007.

Patrolman Cockrell noted he had been notified that he was cleared to attend this seven-month Leadership Program and requested out-of-state travel.

RESOLUTIONS

ADOPTION OF A RESOLUTION OF THE CITY OF WINCHESTER (“CITY”) AUTHORIZING THE FILING OF A CORONAVIRUS EMERGENCY GRANT APPLICATION FOR PAYMENTS FOR UTILITY COSTS (“CV”) WITH THE

DEPARTMENT FOR LOCAL GOVERNMENT (“DLG”); AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE ANY DOCUMENTS WHICH ARE DEEMED NECESSARY BY DLG TO REIMBURSE THE CITY; AND AUTHORIZING THE MAYOR TO ACT AS THE AUTHORIZED CORRESPONDENT FOR REIMBURSEMENT

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On motion by Commissioner Flynn, seconded by Commissioners Strode, and with unanimous vote, this Resolution was adopted. Resolution No. R2021-2.

ORDERS (General)

AN ORDER APPROVING ARCORP, LLC (ARC) AS THE THIRD PARTY ADMINISTRATOR (TPA) FOR THE CITY OF WINCHESTER'S SELF-INSURED HEALTH PLAN

On motion by Commissioner Cox, seconded by Commissioner Flynn, and with unanimous vote, this order was adopted. Order No. 2021-50.

PERSONNEL ORDERS (First Reading)

AN ORDER AMENDING THE POSITION DESCRIPTION OF MAIN STREET WINCHESTER COORDINATOR (City Hall) (Personnel and Pay Classification Plan)

On motion by Commissioner Flynn, seconded by Commissioner Strode, and with unanimous vote, this order passed first reading.

PERSONNEL ORDERS (General)

AN ORDER ACCEPTING THE RESIGNATION OF JANET MURPHY SINGLE ROLE EMT

On motion by Commissioner Flynn, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2021-51.

AN ORDER PROMOTING CHRISTIAN BELCHER FROM POLICE OFFICER III TO POLICE SERGEANT

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2021-52.

AN ORDER PROMOTING ROBERT CONLEE FROM POLICE OFFICER III TO POLICE SERGEANT

On motion by Commissioner Reed, seconded by Commissioner Flynn, and with unanimous vote, this order was adopted. Order No. 2021-53.

AN ORDER PROMOTING TRAVIS THOMPSON FROM POLICE OFFICER III TO POLICE SERGEANT

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2021-54.

Police Chief Kevin Palmer noted when retirements come, there were opportunities for others to advance into leadership roles. Sergeants are first line supervisors and are on scene first. They have the most contact with the public as representatives of leadership in the Department.

He noted the three stripes - first stripe: drill, drill, and drill. The sergeant is the chief trainer in the department as every day he comes to work he has the opportunity to teach those under him how to do the job better and more professional and how to avoid the pitfalls in law enforcement. Another Sergeant Leadership item is "Do my best to share my experience, my wisdom, and my restraint with the officers that work with me."

Employees and family of the new sergeants were present for the pinning ceremony.

AN ORDER EMPLOYING BRETT FOLEY AS A LATERAL COMMUNICATIONS OFFICER II

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2021-55.

COMMENTS FROM THE MAYOR, COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

Commissioner Flynn:

- Requested that one work session be devoted to vacant properties and the possibility of taxing vacant properties and possibly integrate with the Administrative Hearing Board.
- Requested at the next meeting to discuss dates for the Budget Work Sessions.
- Reported Doris Thomas complimented the Public Works Department on their work during the recent snow events.
- Noted he would be on the radio at 8:00 a.m. on Friday with Richmond Mayor Robert Blythe.

Commissioner Cox:

- Asked that everyone keep those communities around us in prayer due to the flooding. He noted that Winchester Road in Irvine across the river was closed due to the flooding.

Fire Chief Cathy Rigney noted the Winchester and Clark County Fire Departments assisted with rescues and rescued between 40-50. They were in Powell County on Monday and Estill County Tuesday. They also used swift water rescue to rescue four people on Athens-Boonesboro Road.

Commissioner Strode:

- Stated WMU trucks had picked up about 60 loads of limbs for disposal.

Mayor Burtner:

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- Reported he had spoken with East Kentucky Power Cooperative representative and they stated they no longer needed the Ford Road tower since they decommissioned the Power Plant at Ford. Discussion had begun with the City and County due to the equipment attached to the tower. He also mentioned he and Captain Briscoe had discussed the issue.
- Reported the new nine million gallon per day water treatment plant along Boonesboro Road was now online and noted other generational projects that were in completed:

Dam 10 which should be done in June 2021;
 Wastewater Treatment Plant at VanMeter Road; and
 Wastewater Treatment Plant at Boonesboro Road

City Manager Flynn:

- Noted at the March 16th meeting, there would be information on the Farmers Market pavilion and that the Farmers Market will open on May 8th.
- Reported the Farmers Market will approve the design of the pavilion before it comes to the Commission on March 16th.

ADJOURN MEETING

With no further business, on motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

Joy Curtis, City Clerk