

**PLEDGE OF ALLEGIANCE - Police Chief Kevin Palmer
INVOCATION - City Manager Mike Flynn**

PRESIDING :

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Shannon Cox
Commissioner Ramsey Flynn
Commissioner Kitty Strode

City Manager Mike Flynn, Deputy City Clerk Dianna Layne, HR/Risk Manager Tammy Shelton, and the City Clerk were present.

City Attorney William A. Dykeman was present via phone.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the January 5, 2021 regular meeting to order at 5:30 p.m. in the Commission Chambers of City Hall.

NEW BUSINESS

**Request to Proceed with the Sculpture Project
North Main Street Parking Lot**

Mr. Chad Walker, a member of the Main Street Winchester Board presented the City with a rendering of a sculpture created by Nathan Hatch, the Main Street Winchester Board approved to be placed in the "Parklet" on North Main Street. He stated funds for this project will be raised privately. He noted they could sell bricks to place around the base of the sculpture is so desired.

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the Board approved the request to place the Nathan Hatch created sculpture in the North Main Street parklet near the rear of the curbed area.

Request to Stop Recruit Firefighter Contract

Fire Chief Cathy Rigney reported the Firefighter Recruit Contract that was implemented in 2016 was reviewed and it was the consensus of staff to no longer use the contract as it was not as beneficial as first thought. She noted they were concerned that it was hurting recruitment in the department rather than helping.

On motion by Commissioner Reed, seconded by Commissioner Flynn, and with unanimous vote, the Board approved the request from Fire Chief Rigney to rescind the Firefighter Recruit Contract.

Small Business Relief Program

The Board reviewed the draft Covid-19 Small Business Relief Program application. Mayor Burtner noted after review of the application, the Board would take formal action at the January 19th meeting to approve the proposed application process.

Commissioner Flynn inquired if the Board would set a cap on the amount that would be allotted to the businesses.

City Manager Flynn noted he would meet with License Clerk Tammy Butler and Interim Finance Director Michelle Lucas to get information out to the small

businesses and also Interim Main Street Winchester Director Rachael Boyd to disseminate the information and application to the downtown businesses. He also noted Deputy City Clerk Dianna Layne would disseminate the information through the City’s website and other media outlets.

ORDINANCE (First Reading)

AN ORDINANCE OF THE CITY OF WINCHESTER, KENTUCKY, AMENDING AND RESTATING ORDINANCE NO. 18-2020; APPROVING THE ASSIGNMENT, ASSUMPTION AND AMENDMENT OF A SUBLEASE AGREEMENT FOR THE FINANCING OF A PROJECT; PROVIDING FOR THE PAYMENT SECURITY OF THE SUBLEASE AGREEMENT; AUTHORIZING THE ISSUANCE OF TWO SERIES OF INDUSTRIAL REVENUE BONDS HAVING A COMBINED AGGREGATE PRINCIPAL AMOUNT OF UP TO \$135,000,000 AND DESIGNATED THE CITY OF WINCHESTER, KENTUCKY, INDUSTRIAL BUILDING REVENUE BONDS, SERIES 2020A (DANIMER SCIENTIFIC KENTUCKY PROJECT) FOR THE PURPOSE OF FINANCING AN INDUSTRIAL BUILDING PROJECT; APPROVING AND AUTHORIZING THE EXECUTION AND DELIVER OF (A) AN ASSIGNMENT, ASSUMPTION AND AMENDMENT OF SUBLEASE AGREEMENT BETWEEN DANIMER SCIENTIFIC KENTUCKY, INC., AS ASSIGNOR, THE CITY AS ASSIGNEE AND TENANT, AND MEREDIAN HOLDINGS GROUP, INC., AS SUBLANDLORD, (B) A LEASE AGREEMENT BETWEEN THE CITY, AS SUBLESSOR, AND DANIMER SCIENTIFIC KENTUCKY, INC. AS SUBLESSEE, (C) A LEASE AGREEMENT BETWEEN THE CITY, AS LESSOR, AND DANIMER SCIENTIFIC KENTUCKY, INC., AS LESSEE (D) SEPARATE BOND PURCHASE AGREEMENTS PROVIDING FOR THE ISSUANCE, SALE, AND DELIVERY OF EACH SERIES OF THE BONDS, AND (E) RELATED DOCUMENTS; AND TAKING OTHER RELATED ACTIONS

Mayor Burtner noted this Ordinance had already been adopted in 2020.

Mr. Eifler noted the adopted ordinance had to have substantial changes due to three different financial transactions during the process of preparing the bond documents due to liens on the assets. With concurrence from Mr. Dykeman it was determined to revise the prior documents

and amend and restate the bond ordinance so there will be two readings for this ordinance amendment.

On motion by Commissioner Reed, seconded by Commissioner Flynn, and with unanimous vote, this Ordinance passed first reading.

Mr. Tim Eifler was present via phone.

ORDERS (General)

AN ORDER DESIGNATING CITY COMMISSIONER JOELLEN REED AS MAYOR PRO-TEM FOR A TWO YEAR TERM

On motion by Mayor Burtner, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2021-1.

AN ORDER APPOINTING CITY COMMISSIONERS JOELLEN REED AND KITTY STRODE TO THE PUBLIC WORKS COMMITTEE FRO A TWO YEAR TERM

On motion by Commissioner Cox, seconded by Commissioner Flynn, and with unanimous vote, this order was adopted. Order No. 2021-2.

AN ORDER APPOINTING CITY COMMISSIONERS SHANNON COX AND JOELLEN REED TO THE REVENUE SHARING COMMITTEE FOR A TWO YEAR TERM

On motion by Mayor Burtner, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2021-3.

AN ORDER APPOINTING CITY COMMISSIONERS RAMSEY FLYNN AND JOELLEN REED TO THE FIRE-EMS COMMITTEE FOR A TWO YEAR TERM

On motion by Mayor Burtner, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2021-4.

AN ORDER APPOINTING CITY COMMISSIONER SHANNON COX TO THE WINCHESTER/CLARK COUNTY PARKS AND RECREATION BOARD FOR A TWO YEAR TERM

On motion by Mayor Burtner, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2021-5.

AN ORDER APPOINTING CITY COMMISSIONERS SHANNON COX AND RAMSEY FLYNN TO THE INSURANCE COMMITTEE FOR A TWO YEAR TERM

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2021-6.

AN ORDER APPOINTING CITY COMMISSIONER RAMSEY FLYNN TO THE CLARK COUNTY GENERATIONS CENTER BOARD OF DIRECTORS FOR A TWO YEAR TERM

On motion by Mayor Burtner, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2021-7.

AN ORDER APPOINTING CITY COMMISSIONER RAMSEY FLYNN TO THE WINCHESTER MUNICIPAL UTILITIES COMMISSION FOR A TWO YEAR TERM (Ex-Officio)

On motion by Mayor Burtner, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2021-8.

Commissioner Shannon Cox was excused for the balance of the meeting .

PERSONNEL ORDERS (Second Reading)

AN ORDER AMENDING SECTION 4, PROMOTION PROCEDURES, POLICE DEPARTMENT RULES AND REGULATIONS

On motion by Commissioner Strode, seconded by Commissioner Reed, and with unanimous vote, this order passed second reading and was adopted. Order No. 2021-9.

AN ORDER AMENDING THE POSITION DESCRIPTION OF COMMUNICATIONS OFFICER III (Communications Department) (Personnel and Pay Classification Plan)

On motion by Commissioner Reed, seconded by Commissioner Flynn, and with unanimous vote, this order passed second reading and was adopted. Order No. 2021-10.

AN ORDER AMENDING THE POSITION DESCRIPTION OF COMMUNICATIONS OFFICER I (Communications Department) (Personnel and Pay Classification Plan)

On motion by Commissioner Reed, seconded by Commissioner Flynn, and with unanimous vote, this order passed second reading and was adopted. Order No. 2021-11.

PERSONNEL ORDERS (First Reading)

Police Chief Kevin Palmer gave an overview of recommended changes to the following policies.

AN ORDER AMENDING SECTION 3, USE OF FORCE/HANDCUFFING AND TRANSPORT POLICY, POLICE DEPARTMENT RULES AND REGULATIONS

On motion by Commissioner Flynn, seconded by Commissioner Strode, and with unanimous vote this order passed first reading.

AN ORDINANCE AMENDING SECTION 6, TRAFFIC PURSUIT POLICY, POLICE DEPARTMENT RULES AND REGULATIONS

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, tis order passed first reading.

PERSONNEL ORDERS (General)

AN ORDER EMPLOYING NOAH HALL TO FILL THE POSITION OF FIREFIGHTER I/EMT

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2021-12.

AN ORDER RECLASSIFYING AUSTIN LANCASTER FROM FIREFIGHTER II/EMT TO FIREFIGHTER III/EMT

On motion by Commissioner Reed, seconded by Commissioner Flynn, and with unanimous vote, this order was adopted. Order No. 2021-13.

AN ORDER RECLASSIFYING CHRIS HARMS FROM FIREFIGHTER II/EMT TO FIREFIGHTER III/EMT

On motion by Commissioner Strode, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2021-14.

AN ORDER REMOVING FIRUZ ETAMAD FROM PART TIME EMPLOYEE LIST FOR PATIENT TRANSFER SPECIALIST

On motion by Commissioner Flynn, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2021-15.

AN ORDER REMOVING LYDIA FRAZIER FROM THE PART TIME EMPLOYEE LIST FOR PATIENT TRANSFER SPECIALIST

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2021-16.

AN ORDER REMOVING CHRIS CANTOR FROM THE PART TIME EMPLOYEE LIST FOR PATIENT TRANSFER SPECIALIST

On motion by Commissioner Flynn, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2021-17.

AN ORDER REMOVING OLIVER KLINE FROM THE PART TIME EMPLOYEE LIST FOR PATIENT TRANSFER SPECIALIST

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2021-18.

AN ORDER REMOVING CARSON REYNOLDS FROM THE PART TIME EMPLOYEE LIST FOR PATIENT TRANSFER SPECIALIST

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2021-19.

AN ORDER ACCEPTING THE RESIGNATION OF ADAM WILSON, DISPATCHER

On motion by Commissioner Reed, seconded by Commissioner Flynn, and with unanimous vote, this order was adopted. Order No. 2021-20.

AN ORDER ACCEPTING THE RESIGNATION OF DANIELLE CORLISS, PTS-EMT

On motion by Commissioner Flynn, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2021-21.

COMMENTS FROM THE MAYOR, COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

Commissioner Flynn:

- Thanked staff and City Manager Flynn for working on the mid-year budget review.
- Noted the EMS Committee needs to plan a meeting.

Commissioner Reed:

- Requested the City still move forward with hiring a treasurer and commended Interim Finance Director Michelle Lucas for her continuing hard work.
- Requested the City obtain a report from the Breathitt-Wolfe EMS on the runs they have taken and also obtain a report from the Winchester Fire/EMS on the number of runs they've taken.

Commissioner Strode:

- Thanked City Manager Flynn and Interim Finance Director Lucas for their work on the mid-year budget report and stated employees deserved a raise.
- Stated she was in support of the Small Business Relief Program to help small businesses during this time.
- Thanked Public Works Department for taking down the Christmas decorations.

**WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD
JANUARY 5, 2021 5:30 PM 190**

Mayor Burtner:

- Reviewed a request from Shanda Crosby to sponsor an ad on the video information board at George Rogers Clark High School.

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, the request to sponsor a \$100 ad for the video Information board was approved.

- Noted the radio station was having a second hour of interviews this week and he was interviewing Lt. Col. Crupp, George Rogers Clark High School’s Jr. ROTC director.
- Noted the Group Work Camp would be held July 5-11 in Winchester this year.
- Noted the Angel Tree had assisted 840 children and 115 senior adults this Christmas.
- Noted the Clark County Service Unit of the Salvation Army had collected the same amount in donations as in previous years.
- Noted the 15th Annual Community Prayer would be held on January 9th at 10:00 a.m. at Grace Baptist Church on Lexington Road. Noted Deputy City Clerk Dianna Layne was very instrumental in getting this annual prayer service together.

ADJOURN MEETING

With no further business, on motion by Commissioner Reed, seconded by Commissioner Flynn, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor