

**WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD
APRIL 5, 2022 4:30 PM 352**

PLEDGE OF ALLEGIANCE - Commissioner Reed

**A moment of silence was held in memory of Todd Denham, Director of the
Winchester/Clark County Industrial Development Authority**

INVOCATION - City Manager Flynn

PRESIDING :

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Joe Chenault
Commissioner Shannon Cox
Commissioner Kitty Strode

City Manager Mike Flynn, Deputy City Clerk Dianna Layne, Finance Director Michelle Lucas, Human Resources Director Tammy Shelton, and the City Clerk were present.

City Attorney William A. Dykeman was present via phone.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the April 5, 2022 special meeting to order at 4:30 p.m. in the Commission Chambers of City Hall.

MINUTES

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, the minutes from the March 15, 2022 Special (4:30 pm) and Regular (5:30 pm) meetings were approved as presented.

DEPARTMENTAL AND AGENCY REPORTS

- A. Winchester/Clark County Industrial Development Authority Internal Financial Report for Period Ending February 28, 2022
- B. Clark County KY-ASAP minutes from the February 17, 2022 meeting
- C. Winchester/Clark County Parks & Recreation Balance Sheet as of February 28, 2022
- D. Winchester/Clark County Parks & Recreation Statement of Cash Flows - February 2022
- E. Winchester/Clark County Parks & Recreation Profit & Loss - February 2022
- F. Winchester/Clark County Parks & Recreation Statement of Assets, Liabilities, and Net Assets - Modified Cash Basis
- G. Winchester/Clark County Parks & Recreation Statements of Revenue and Expenses - Modified Cash Basis - Period Ended February 28, 2022
- H. Winchester/Clark County Parks & Recreation minutes from the February 28, 2022 meeting
- I. Winchester/Clark County Parks & Recreation Attendance Log July 2021 to February 2022
- J. Winchester Municipal Utilities Departmental Report for March 17, 2022
- K. Winchester Municipal Utilities Financial and Budget Summary - February 2022
- L. Winchester Municipal Utilities Accounts Payable - Transactions for the Period February 28-March 11, 2022
- M. Winchester Municipal Utilities Commission minutes from the March 3, 2022 meeting
- N. Winchester Municipal Utilities Balance Sheet as of February 28, 2022
- O. Generations Center Board March 15, 2022 agenda and January 18, 2022 minutes

- P. Winchester/Clark County Tourism Commission Director's Report and Monthly Transient Tax Receipts
- Q. Winchester/Clark County Tourism Financial Information - January and February 2022
- R. Winchester/Clark County Administrative Hearing Board minutes from the February 28, 2022 meeting
- S. EMA/CSEPP minutes from the February 14, 2022 DES meeting
- T. Clark County Geographic Information System Consortium Staff Report for March 2022

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- U. Clark County Geographic Information System Consortium Financial and Budget Summary - February 2022
- V. Clark County Geographic Information System Consortium Accounts Payable as of February 28, 2022
- W. Clark County Geographic Information System consortium minutes from the February 22, 2022 meeting

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the Departmental and Agency Reports were approved as presented.

INFORMATIONAL ITEMS

- A. Senate Resolution No. 9, Wednesday, March 16, 2022 - **A Resolution Honoring Edallen York Burtner upon the occasion of his retirement as Mayor of the City of Winchester**

Commissioner Reed commended the Mayor for his 41+ years of service.

- B. Bureau of Labor Statistics, US Department of Labor Consumer Price Index - February 2022
- C. Joint EMS Committee Meeting Agenda from the March 7, 2022 meeting
- D. Media Release: "Stuff Recycling Donates to Winchester Police Department for K9 Veteran's Day"

WORK SESSION

**Winn Avenue Drainage Study
And Proposal s Presentation
Palmer Engineering - Brian Ward**

Mr. Brian Ward stated the City had contracted with Palmer Engineering to do a stormwater study on the Winn Avenue area, specifically with regard to RS Guitar Works. He reported there were several options that they reviewed.

In 2008-2009 there was a massive flooding event near RS GuitarWorks. In 2010-2011, there was a new grate installed and a pipe that was installed underneath the railroad. He stated the grate discharged twelve feet to a 47-inch pipe. He stated the grate is a weak link for this drainage area. He noted even if the grate is clean, during a rain event, the grate could be covered with debris and cause flooding.

Some options Mr. Ward recommended were:

Alternate 1: to modify a more efficient grate to a four feet by six feet with round bars with three-inch gaps.

Alternate 2: North storm sewer - estimated cost for this project would be \$202,575. This alternate would be to start at the north end of Winn Avenue at Toler's property, cross under the street to the south, come west on Winn Avenue and tie in to the grate near RS GuitarWorks.

Alternate 3: South storm system - estimated cost of this project would be \$195,250. This would start at the grate at RS GuitarWorks go east parallel to the railroad tracks and use two drop boxes for water drainage.

Alternate 4: North/South combined - estimated cost of this project is \$397,825. This would start at the Toler property on the north side of Winn Avenue, cross under Winn Avenue to the grate at RS GuitarWorks and then go east parallel to the railroad tracks and use the two drop boxes for water drainage.

Alternate 5: This alternate would include removing the odor pipe that was installed in 2010-2011. The odor pipe would be removed with Alternates two and four. This would also include starting at the Toler property, going under Winn Avenue to the grate at RS GuitarWorks, then take it parallel to the railroad tracks down to the two drop boxes.

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Alternate 6: New Railroad Pipe and detention - estimated cost of this alternate would be \$366,000. This would use the two drop boxes parallel to the railroad tracks, and create detention basins from the drop boxes going under the railroad tracks going south to other drain boxes.

Alternate 7: estimated cost of this project is \$34,000. This alternate creates new inlets into the existing pipe system. This will reduce flow to the stressed system. This is a low-cost project.

Mr. Ward stated he would recommend to the City to use Alternates 1, 4, and 7 combined with a total cost of \$436,825.

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, the Board approved moving forward with the Winn Avenue Drainage project and to use ARPA funds to complete the project.

ADJOURN TO CLOSED SESSION

On motion by Commissioner Cox, seconded by Commissioner Chenault, and with unanimous vote, the meeting was adjourned to closed session to discuss

XX INDUSTRIAL PROSPECTS KRS CHAPTER 61.810 (g)

Mayor Burtner called the meeting back into open session.

ADJOURN MEETING

With no further business, on motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

Joy L. Curtis, City Clerk