

**PLEDGE OF ALLEGIANCE - Commissioner Chenault
INVOCATION - City Manager Flynn**

PRESIDING:

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Joe Chenault
Commissioner Kitty Strode

City Manager Mike Flynn, Finance Director Michelle Lucas, Deputy City Clerk Dianna Layne, Human Resources Director Tammy Shelton, and the City Clerk were present.

Commissioner Shannon Cox and City Attorney William A. Dykeman were present via phone.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the March 15, 2022 regular meeting to order at 5:30 p.m. in the Commission Chambers of City Hall.

COMMENTS FROM THE GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

Ms. Addie Wills, Clark County Animal Shelter Director, was present to update the Board on the complaint she received regarding loose dogs in Poynterville. She stated there had been written instructions made to some residents on the confinement of pets but they did not see any violations when they patrolled From North Burns Avenue, First through Seventh Streets, and Elm Street. She stated they would keep patrolling the area.

Commissioner Reed reported the Commissioners had received an email from Ms. Samantha Blake, West Hickman Street, reported loose pets are roaming freely in the neighborhood, especially between the hours of 6:00 to 9:00 a.m. She reported Ms. Blake also mentioned people not cleaning up after their pets.

NEW BUSINESS

**Request to Close Main Street
Summer Rock the Block Series**

On motion by Commissioner Strode, seconded by Commissioner Chenault, and with unanimous vote, the Board approved the request from Main Street Winchester Director Rachael Boyd to block Main Street at Lexington Avenue and Broadway for

the 2022 Rock the Block Concert Series on May 13, June 10, July 8, and August 12 from 5-9 p.m.

Commissioner Strode noted there would also be car shows on those dates and spoke to Mr. Robbie Fountain regarding applying for street closures.

**Request to Apply for
Kentucky American Environmental Grant**

On motion by Commissioner Chenault, seconded by Commissioner Reed, and with unanimous vote, the Board approved applying for a Kentucky American Environmental Grant for Low Impact and Beautification Project at Mutual Avenue and Winn Avenue.

**Request to Apply for a
Sekisui S-Lec America, LLC Grant**

On motion by Commissioner Chenault, seconded by Commissioner Reed, and with unanimous vote, the Board approved applying for a Sekisui S-Lec America, LLC

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grant for a Low Impact and Beautification Project at the intersection of Mutual Avenue and Winn Avenue.

**City Manager’s Departmental Report
March 15, 2022**

The Board commended Mr. Flynn for the thoroughness of his monthly report.

**Fiscal Year 2022 Finance Packet
December 2021-January 2022**

The Board commended Ms. Lucas for her financial reports showing how the City was doing financially.

**Request to Close
Many Friends Parklet**

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, the Board approved closing the Many Friends Parklet on North Main Street for a Shop Hop on Saturday, April 16, 2022.

The City Clerk reported that Police Chief Palmer had signed the application for the parklet closure.

ORDERS

AN ORDER ACCEPTING THE RESIGNATION OF CHAD WALKER FROM THE MAIN STREET WINCHESTER BOARD (Industrial Development Authority Slot)

On motion by Commissioner Reed with regret, seconded by Commissioner Strode, and with unanimous vote this order was adopted. Order No. 2022-53.

AN ORDER APPROVING FUNDING FROM THE DOWNTOWN DEVELOPMENT INVESTMENT FUND FOR DOWNTOWN REVITALIZATION OF THE PROPERTY AT 5 CLEVELAND AVENUE

On motion by Commissioner Strode, seconded by Commissioner Chenault, and with unanimous vote, this order was adopted. Order No. 2022-54.

AN ORDER APPROVING FUNDING FROM THE DOWNTOWN DEVELOPMENT INVESTMENT FUND FOR DOWNTOWN REVITALIZATION OF THE PROPERTY LOCATED AT 34 NORTH MAIN STREET

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-55.

AN ORDER APPROVING FUNDING FROM THE DOWNTOWN DEVELOPMENT INVESTMENT FUND FOR DOWNTOWN REVITALIZATION OF PROPERTY AT 30 NORTH MAIN STREET

On motion by Commissioner Chenault, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-56.

PERSONNEL ORDERS (Second Reading)

AN ORDER AMENDING THE POSITION DESCRIPTION OF LABORER (Public Works) (Personnel and Pay Classification Plan)

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, this order passed second reading and was adopted. Order No. 2022-57.

PERSONNEL ORDER (General)

AN ORDER GRANTING EDUCATIONAL CERTIFICATION INCENTIVE SALARY INCREASES TO CERTAIN PERSONNEL

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, this order was adopted. Order No. 2022-58.

AN ORDER GRANTING LONGEVITY SALARY INCREASES TO CERTAIN PERSONNEL

On motion by Commissioner Chenault, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-59.

AN ORDER PROMOTING JACOB ALLEN FROM LIEUTENANT TO MAJOR

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-60.

Ms. Julia, Piper, Calvin, and Maggie Allen were present to pin the Major badge on Major Allen.

AN ORDER EMPLOYING JACK MCCOY TO FILL THE POSITION OF PATIENT TRANSFER SPECIALIST

On motion by Commissioner Chenault, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2022-61.

AN ORDER EMPLOYING AUSTIN LANCASTER TO FILL THE POSITION OF FIREFIGHTER III/EMT

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-62.

AN ORDER EMPLOYING WESLEY CRAYCRAFT TO FILL THE POSITION OF POLICE OFFICER III

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, this order was adopted. Order No. 2022-63.

AN ORDER ACCEPTING THE RESIGNATION OF QUINN WRIGHT, FIREFIGHTER III/EMT

On motion by Commissioner Chenault, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-64.

GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

Commissioner Strode:

- Glad to see Adam Kidd from 5 Cleveland Avenue was present.
- Noted that pansies would be planted in the boxes on April 1st.
- Noted they had found some whiskey barrel halves and will clean these up and put them out on Broadway.

Commissioner Reed:

- Noted the Joe F. Reed Heart Walk would take place this year on April 23, 2022 at 9:30 at the Clark Regional Medical Center.
- Noted the young person that was in a recent accident made a great recovery and that miracles do happen.

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Commissioner Chenault:

- Stated he had attended the Chamber Breakfast at Holly Rood.
- Thanked Adam Kidd for all of his work.
- Thanked Public Works Director for the job they did on First Street drainage problem.

ADJOURN

With no further business, on motion by Commissioner Chenault, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

Joy L. Curtis, City Clerk