

PLEDGE OF ALLEGIANCE - Deputy City Clerk Dianna Layne

INVOCATION - Pastor Steve Humble

PRESIDING :

Mayor JoEllen Reed

PRESENT:

Commissioner Kenny Book
Commissioner Shannon Cox
Commissioner Hannah Toole
Commissioner Kitty Strode

City Manager Mike Flynn, City Attorney William A. Dykeman, HR/RM Tammy Shelton, Deputy City Clerk Dianna Layne, and the City Clerk were present.

Upon determining that a quorum was present for the transaction of business, Mayor Reed called the March 7, 2023 special meeting to order at 4:30 pm in the Commission Chambers of City Hall.

MINUTES

On motion by Commissioner Book, seconded by Commissioner Toole, and with unanimous vote, the minutes from the February 21, 2023 Special (4:30 pm) and Regular (5:30 pm) meetings were approved as presented.

DEPARTMENTAL AND AGENCY REPORTS

- A. Clark County KY-ASAP minutes from the January 19, 2023 meeting
- B. Winchester/Clark County Industrial Development Authority Monday Morning Memo for the weeks of February 13 and 20, 2023 from Director Brad Sowden
- C. Winchester/Clark County Parks & Recreation minutes from the January 23, 2023 meeting
- D. Winchester/Clark County Tourism Commission Financial Statements for the month of January 2023
- E. Winchester/Clark County Tourism Commission minutes from the January 17, 2023 meeting
- F. Winchester/Clark County Tourism Monthly Transient Tax Receipts
- G. City of Winchester Cash Report for the month ending January 31, 2023
- H. City of Winchester Expense Account Department Details for January 2023
- I. Winchester Municipal Utilities Balance Sheet as of January 31, 2023
- J. Winchester Municipal Utilities Commission minutes from the February 16, 2023 meeting
- K. Winchester Municipal Utilities Accounts Payable - Transactions for the Period February 13-24, 2023
- L. Clark County Geographic Information Systems Consortium minutes from the January 31, 2023 meeting
- M. Clark County Geographic Information Systems Consortium Accounts Payable as of January 31, 2021

On motion by Commissioner Strode, seconded by Commissioner Toole, and with unanimous vote, the Departmental and Agency Reports were approved as presented.

INFORMATIONAL ITEMS

- A. Correspondence from US Department of Homeland Security regarding the approval of a FY 2021 Assistance to Firefighters Grant in the amount of \$500,000 with a City match of \$25,000
- B. Email from Jeremiah Epperson, WMU regarding the annual fire hydrant testing/flushing with the March 1, 2023 minutes
- C. Clark County Harm Reduction Program Report for January 2023

WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD

MARCH 7, 2023

4:00 PM

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Commissioner Toole commended the Health Department on their monthly Needle Exchange Program report.

NEW BUSINESS

**Review and Approve Application
For the Loretto Carbon Reduction Fund Grant
Winchester Tree Board**

On motion by Commissioner Toole, seconded by Commissioner Strode, and with unanimous vote, the request to apply for an \$800 grant to the Loretto Carbon Reduction Fund Grant was approved.

Mayor Reed noted this grant, if received, would be to plant trees in memory of Mr. Pete Kovalic by the Winchester Tree Board.

WORK SESSION

**Winchester Work Plan
Mr. Tad Long , Kentucky League of Cities**

Mr. Long introduced Ms. Sarah Stoll, KLC and Mr. Jong Hyeon, Ha, Visiting Scholar with the UK Martin School of Public Policy and Administration. He stated Mr. Ha is with the Seoul Metropolitan Government working with the transit system for over eight billion people.

Mr. Long reported the City had contacted Kentucky League of Cities in early 2020 to cooperate on a Strategic Plan and it was postponed due to the Covid pandemic.

He stated a Work Plan is a list of priorities for cities over a few years. He noted this Work Plan would help drive the yearly budget and is a great opportunity for the community to have an open dialogue with government leaders.

Mr. Long stated once started, the Work Plan would take between two and three months to complete. He noted the City would then have a list of organized and prioritized items to complete each year. He stated this plan would engage the Commission, other government departments, and the community at large.

Mr. Long noted he'd start with the Commission, and then set up meetings with Departments, and then set up listening sessions for the community to give ideas on what they see the community needs.

Mayor Reed stated this was very important business and noted the Winchester Fire Department already has a Five-Year Plan they implemented.

Mayor Reed recommended to have Mr. Long return to the City at the March 21, 2023 Commission meeting at 4:00 to begin work on the City's 2023 Work Plan.

ADJOURN TO CLOSED SESSION

On motion by Commissioner Toole, seconded by Commissioner Cox, and with unanimous vote, the Board adjourned to closed session to discuss the following:

- XX PROPERTY ACQUISITION KRS CHAPTER 61.810 (b)
- XX POTENTIAL LITIGATION KRS CHAPTER 61.810 (c)
- XX PERSONNEL MATTERS KRS CHAPTER 61.810 (f)

CALL MEETING BACK INTO OPEN SESSION

Mayor Reed called the meeting back into open session.

ADJOURN MEETING

**WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD
MARCH 7, 2023 4:00 PM**

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With no further business, on motion by Commissioner Cox, seconded by Commissioner Book, and with unanimous vote, the meeting was adjourned.

JoEllen Reed, Mayor

Joy L. Curtis, City Clerk