

PRESENT:
David Lawrence
Tammy Butler, Assistant Finance Director
Beth Poe, License Clerk
City Clerk Joy Curtis

PRESIDING:
Todd Blanton

ABSENT:
Police Chief Kevin Palmer
Roy Hudson

Guests:
Dianna Layne

CALL TO ORDER
Upon determining that a quorum was present for the transaction of business, the meeting was called to order by Mr. Blanton at 5:05 p.m.

MINUTES
On motion by Mr. Lawrence, seconded by Mr. Blanton, and with unanimous vote, the minutes of the November 1, 2021 meeting were approved as presented.

OLD BUSINESS
The board reviewed the list of delinquent business licenses. Mr. Lawrence noted the list had been decreased since the last meeting

Ms. Layne reported the Administrative Hearing Board had received information on the delinquent businesses and there were 43 new delinquent licenses sent to the Administrative Hearing Board since December 2020. She noted there were 13 out of business, 21 paid their license fees, one was given until March 31, 2022 to pay without penalty, and seven were before the Administrative Hearing Board twice which they were then charged \$100 penalty with fees.

Ms. Poe stated she was working on correspondence to the licensees to send out after the fine. She asked for clarification on if the licensee needed to be brought back before the Administrative Hearing Board and was told if they didn't pay within the time allocated, they would go again before the Administrative Hearing Board and the Board could fine them for the second offense \$250 and a third offense of \$500. If they haven't paid, a citation would be issued and sent to the licensee by the Police Department.

On motion by Mr. Lawrence, seconded by Mr. Blanton, and with unanimous vote, the Board authorized those still delinquent licensees to be taken again before the Administrative Hearing Board and have the fines increase.

WINCHESTER LICENSING BOARD MEETING March 7, 2022 5:00 P.M.

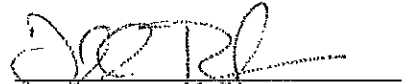
Ms. Butler reported that since partnering with DataMax, they have recovered between \$26,000-\$27,000 from people doing business in Winchester without a business license.

NEXT MEETING

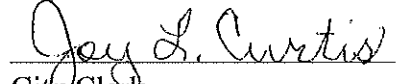
It was decided to cancel the March 21 and April 4, 2022 meetings.

ADJOURN

With no further business, on motion by Mr. Lawrence, seconded by Mr. Blanton, and with unanimous vote, the meeting was adjourned.



Todd Blanton, Meeting Chair



Jay L. Curtis
City Clerk