

**WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD
FEBRUARY 21, 2023 5:30 PM**

PLEDGE OF ALLEGIANCE - Commissioner Hannah Toole

INVOCATION - City Manager Mike Flynn

PRESIDING:

Mayor JoEllen Reed

PRESENT:

Commissioner Kenny Book
Commissioner Shannon Cox
Commissioner Hannah Toole

City Manager Mike Flynn, HR/RM Tammy Shelton, Deputy City Clerk Dianna Layne, and the City Clerk were present.

Commissioner Kitty Strode was present via Zoom and City Attorney William A. Dykeman was present via telephone.

Upon determining that a quorum was present for the transaction of business, Mayor Reed called the February 21, 2023 regular meeting to order at 5:30 pm in the Commission Chambers of City Hall.

PRESENTATIONS

**Mr. Kevin Welsh
Danimer Scientific**

Mr. Kevin Welsh of Danimer Scientific was present to discuss the products Danimer Scientific produces. He noted they make polyhydroxyalkanoate products that are biodegradable and compostable. They distribute those products to companies that produce other product, such as Wincup that manufactures biodegradable and compostable straws.

He noted Danimer has about 100 employees and have more job openings. He stated the company is in operation 24 hours, seven days a week, 365 days a year. He noted the company has been in operation in the Industrial Park for four years. He stated the area where Danimer is located is perfect as they are in close proximity to the I-64/I-75 corridor.

Mr. Welsh stated the company had completed a \$135 million dollar expansion in the last year and looks forward to growing in the future.

NEW BUSINESS

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**Request from Lauren Mink to Close Depot Street
September 2, 2023**

On motion by Commissioner Cox, seconded by Commissioner Toole, and with unanimous vote, the request from Ms. Mink to close Depot Street on September 2, 2023 for Adventures on Depot Event was approved.

**Request from Lauren Mink to Close Depot Street
September 9, 2023**

On motion by Commissioner Book, seconded by Commissioner Cox, and with unanimous vote, the request from Ms. Mink to close Depot Street on September 9, 2023 for the Annual Farm to Table Event was approved.

**Request from John Howard to Close Depot Street
April 8, June 17, August 19, September 23, and October 7 and 14, 2023**

On motion by Commissioner Toole, seconded by Commissioner Strode, and with unanimous vote, the request from Mr. Howard to close Depot Street on April 8, June 17, August 19, September 23, and October 7 and 14, 2023 was approved.

**Review Draft Ordinance
Amending Ordinance No. 856**

The Board reviewed the draft of an ordinance amending Ordinance No. 856 regarding chickens in the City limits. The Board tabled the discussion until the March 7, 2023 meeting.

City Manager’s Report - February 2023

On motion by Commissioner Book, seconded by Commissioner Toole, and with unanimous vote, the Board accepted the City Manager’s Report as presented.

**Request for Out -of-State Travel
Winchester Fire Department**

On motion by Commissioner Book, seconded by Commissioner Toole, and with unanimous vote, the request for out-of-state travel for SRP Timothy Klippenstein to travel to West Virginia for Pediatric Pitfalls Medical & Traumatic Training was approved.

RESOLUTION

**A RESOLUTION OPPOSING THE PASSAGE OF SENATE BILL 50 AND HOUSE BILL 50
RELATING TO PARTI SAN LOCAL ELECTIONS**

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On motion by Commission Toole, seconded by Commissioner Book, and with unanimous vote, this resolution was adopted. Resolution No. R2023-1.

ORDERS (General)

AN ORDER ACCEPTING THE RESIGNATION OF PEGGY MCALLISTER FROM THE WINCHESTER FIRST BOARD

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2023-61.

AN ORDER ACCEPTING THE RESIGNATION OF ALYSHIA MARTIN FROM THE HOUSING AUTHORITY OF WINCHESTER

On motion by Commissioner Book, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2023-62.

Mayor Reed noted Ms. Martin no longer met the residential requirements to be a member of the Housing Authority.

AN ORDER DECLARING CERTAIN CITY OF WINCHESTER PROPERTY TO BE OBSOLETE AND SUR PLUS

On motion by Commissioner Cox, seconded by Commissioner Toole, and with unanimous vote, this order was adopted. Order No. 2023-63.

AN ORDER APPROPRIATING THE OPIOID SETTLEMENT MONIES TO THE CLARK COUNTY COMMUNITY SERVICE S FOR RECOVERY SERVICES PROGRAMS

On motion by Mayor Reed, seconded by Commissioner Toole, and with unanimous vote, this order was adopted. Order No. 2023-64.

AN ORDER APPROPRIATING THE OPIOID SETTLEMENT MONIES TO THE CLARK COUNTY HEALTH DEPARTMENT FOR RECOVERY SERVICES PROGRAMS

On motion by Mayor Reed, seconded by Commissioner Book, and with unanimous vote, this order was adopted. Order No. 2023-65.

AN ORDER AWARDING A BID FOR THE TOWN BRANCH WALL ALLEY CULVERT REPAIR PROJECT TO TODD JOHNSON CONTRACTING, INC.

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2023-66.

AN ORDER AWARDING A BID TO HARGETT CONSTRUCTION, A THOROUGHbred COMPANY FOR THE CONSTRUCTION OF A STORAGE FACILITY AT THE WINCHESTER FIRE DEPARTMENT STATION #3 (Industrial Park)

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On motion by Commissioner Toole, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2023-67.

AN ORDER APPROVING FUNDING FROM THE DOWNTOWN DEVELOPMENT INVESTMENT FUND FOR A ROOF STABILIZATION GRANT, UPPER STORY RESIDENTIAL, AND A FAÇADE GRANT FOR CERTAIN PROPERTIES LOCATED AT 5 CLEVELAND AVENUE AND 2 SOUTH MAIN STREET

On motion by Commissioner Book, seconded by Commissioner Toole, and with unanimous vote, this order was adopted. Order No. 2023-68.

AN ORDER APPROVING FUNDING FROM THE DOWNTOWN DEVELOPMENT INVESTMENT FUND FOR A RETAIL KICKSTART GRANT AND A NEW BUSINESS STIPEND GRANT FOR A CERTAIN PROPERTY LOCATED AT 2 SOUTH MAIN STREET (SUITE 201)

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2023-69.

AN ORDER APPROVING FUNDING FROM THE DOWNTOWN DEVELOPMENT INVESTMENT FUND FOR A ROOF STABILIZATION GRANT FOR CERTAIN PROPERTIES LOCATED AT 21, 23, AND 25 NORTH MAIN STREET

On motion by Commissioner Book, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2023-70.

AN ORDER ACCEPTING PROPERTY LOCATED AT 24 HUGHES AVENUE, WINCHESTER, KENTUCKY FROM MR. JOHN H. DULIN

On motion by Commissioner Book, seconded by Commissioner Toole, and with unanimous vote, this order was adopted. Order No. 2023-73.

PERSONNEL ORDERS (Second Reading)

AN ORDER AMENDING ALL NON-ADMINISTRATIVE POSITION DESCRIPTIONS IN PUBLIC WORKS (Personnel and Pay Classification Plan)

On motion by Commissioner Toole, seconded by Commissioner Strode, and with unanimous vote, this order was adopted after second reading. Order No. 2023-71.

AN ORDER AMENDING SECTION 8 - PAID AND UNPAID LEAVES, HOLIDAYS, OF THE PERSONNEL POLICIES AND PROCEDURES OF THE CITY OF WINCHESTER EMPLOYEE HANDBOOK (Personnel and Pay Classification Plan)

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On motion by Commissioner Book, seconded by Commissioner Cox, and with unanimous vote, this order was adopted after second reading. Order No. 2023-72.

PERSONNEL ORDER (First Reading)

AN ORDER BANNING TIKTOK

On motion by Commissioner Toole, seconded by Commissioner Cox, and with unanimous vote, this order passed first reading.

PERSONNEL ORDERS (General)

AN ORDER RESCINDING ORDER NO. 23-57 "AN ORDER EMPLOYING MATTHEW CHARLES TO FILL THE POSITION OF FFIII/EMT"

On motion by Commissioner Book, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2023-74.

AN ORDER RESCINDING ORDER NO. 2023-20 "AN ORDER PROMOTING JACOB JONES FROM OPERATOR II TO MECHANIC I"

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2023-75.

AN ORDER EMPLOYING JONATHAN ESTES TO FILL THE POSITION OF PART TIME LABORER

On motion by Commissioner Book, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2023-76.

AN ORDER EMPLOYING CAMERON CORRELL TO FILL THE POSITION OF MARKETING AND EVENTS COOR DINATOR

On motion by Commissioner Strode, seconded by Commissioner Toole, and with unanimous vote, this order was adopted. Order No. 2023-77.

AN ORDER ACCEPTING THE RESIGNATION OF CHARLANA MCQUINN, COMMUNICATIONS OFFICER I

On motion by Commissioner Cox, seconded by Commissioner Toole, and with unanimous vote, this order was adopted. Order No. 2023-78.

GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

Commissioner Book:

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- Reported the Lexington Herald Leader had an article on the 10th Region Girls voted 16 of 16 to go to the Sweet 16 and the Boys voted 14 of 16.

Commissioner Cox:

- Noted that Memorial Coliseum was going to be shut down for renovations next year and he stated he wanted to make sure Winchester got recognized as a place to hold several University of Kentucky events during the shutdown.

Commissioner Toole:

- Wished the Girls and Boys Basketball teams good luck and noted the GRC Wrestling Team was competing tonight.

City Manager Flynn:

- Reported the Finance Office had received 95% of 2022 property taxes.
- Noted the Fiscal Year 2022 Audit was completed and now they are starting to schedule the Fiscal Year 2024 Budget reviews.
- Stated the audit made the City look good but reminded the Board that ARPA funds were going to be depleted soon and the City would have to curtail a lot of spending and tighten the City’s “belt”.

Mayor Reed:

- Noted she had received a complaint from Daniel Gilliam from Boone Avenue regarding traffic concerns.
- Stated Mr. Tad Long had been scheduled to attend the March 7, 2023 meeting of the City Commission at 4:30 p.m. to discuss a

ADJOURN MEETING

With no further business, on motion by Commissioner Cox, seconded by Commissioner Book, and with unanimous vote, the meeting was adjourned.