

PLEDGE OF ALLEGIANCE - Commissioner Reed
INVOCATION - City Manager Flynn

PRESIDING :

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Joe Chenault

City Manager Mike Flynn, Deputy City Clerk Dianna Layne, Finance Director Michelle Lucas, and the City Clerk were present.

City Commissioner Kitty Strode and City Attorney William A. Dykeman were present via phone.

Commissioner Cox was present at 5:00 p.m.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the February 15, 2022 special meeting to order at 4:30 p.m. in the Commission Chambers of City Hall.

MINUTES

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, the minutes from the February 1, 2022 Special (4:30 pm) and Regular (5:30 p.m.) meetings were approved as presented.

DEPARTMENTAL AND AGENCY REPORTS

- A. Winchester Public Works Committee Agenda for February 7, 2022 meeting and minutes from the January 3, 2022 meeting
- B. Fiscal 2021 DDIF Grant Awards Summary Report - Main Street Winchester
- C. Main Street Winchester Director's Report for February 2022
- D. Winchester/Clark County Transit Monthly Ridership Trends and Report

On motion by Commissioner Chenault, seconded by Commissioner Reed, and with unanimous vote, the Departmental and Agency Reports were approved as presented.

INFORMATIONAL ITEMS

- A. Email from Lee Carolan from Palmer Engineering regarding the Eugene Gay Splash Pad
- B. Kentucky River Authority Meeting No. 202 Agenda for February 8, 2022

WORK SESSION

Winchester Fire/EMS Community

**WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD
FEBRUARY 15, 2022 4:30 PM**

**Risk Reduction
Fire Chief Chris Whiteley**

Fire Chief Chris Whiteley spoke to the Commission regarding a proposal regarding the Community Risk Reduction as it relates to the Fire/EMS Department. He noted the mission of the Fire/EMS is “to protect the lives and property of residents and visitors through fire prevention and education, fire and rescue response, and the provision of emergency medical services.” He stated the vision of the department “is to be a progressive organization that leads the community in public safety. The service we provide will be the highest quality afforded to the citizens of our community.”

Chief Whiteley reported the Fire Department had in 2017, 59 staff, after receiving a SAFER Grant for three extra personnel. He noted that currently in 2022, there are 39 certified firefighters, six single role EMS personnel and an administrative assistant. He stated there is still a staffing difficulty due to various reasons, some beyond the control of the City.

Chief Whiteley stated there were a total of twelve specific focus areas were examined during a recent study:

- Adequacy of staffing
- Assessment of the current apparatus fleet and creation of a replacement plan
- Current physical facilities as well as new or planned facilities
- Training and training programs
- Records retention policy
- Standard Operating Policies (SOP’s), Standard Operating Guideline’s (SOG’s) and operational protocols
- Organizational structure, operational structure and chain of command
- Fire District demographics
- Retention program
- Response Protocols and response times
- Fire prevention programs including Fire Inspections and Public Fire Safety Education
- Risk Management review, and
- Services provided by the Fire Department

The proposal Chief Whiteley presented has the Fire Department divide the combined services of the Fire/EMS Department into separate division with oversight from the Fire Chief, City Manager, City Commissioners, and the joint EMS Committee. This

will increase staffing in both divisions as some EMT/Paramedic’s do not wish to be firefighters.

Chief Whiteley stated this proposal could be implemented within the next 24-48 months if approved.

Clark County Fire Chief Steve Asbury, City Fire personnel BC August Fischer, Lt. Scotty Highley, FF Jonathan Beam, and FF James Griffith were present.

ADJOURN TO CLOSED SESSION

On motion by Commissioner Chenault, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned to closed session to discuss

XX PROPERTY ACQUISITION KRS CHAPTER 61.810 (b)

Mayor Burtner called the meeting back into open session.

ADJOURN MEETING

With no further business, on motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

Joy L. Curtis, City Clerk