

**PLEDGE OF ALLEGIANCE - Commissioner Cox  
INVOCATION - City Manager Flynn**

**PRESIDING:**

Mayor Edallen York Burtner

**PRESENT:**

Commissioner JoEllen Reed  
Commissioner Joe Chenault  
Commissioner Shannon Cox  
Commissioner Kitty Strode

City Manager Mike Flynn, Finance Director Michelle Lucas, Deputy City Clerk Dianna Layne, and the City Clerk were present.

City Attorney William A. Dykeman was present via phone.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the January 18, 2022 regular meeting to order at 5:30 p.m. in the Commission Chambers of City Hall.

**SWEARING-IN**

Mr. Joe Chenault was sworn in as City Commissioner to fill the position of former City Commissioner Ramsey Flynn, whose resignation was accepted in December 2021. Judge Cole Adams Maier was presiding Judge.

Ms. Cleo Chenault, wife of Commissioner Chenault and family were present.

**COMMENTS FROM THE GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA**

Mr. Roy Hudson reported there was a fence on private property on the Gay property where the fencerow needs to be cleaned. He stated the place was loaded with snakes.

**OLD BUSINESS**

**American Rescue Plan Act (ARPA)  
Michelle Lucas**

Ms. Lucas reported she had been in touch with Bob Casher from Bluegrass Area Development District, and stated that there were daily updates regarding the ARPA funds. She noted the City could not use the ARPA funds for pensions and

outstanding debt and one other stipulation. She stated the City could use the \$4.8 million funds for lost revenue.

**NEW BUSINESS**

**City Manager 's Report**  
**Mike Flynn**

Commissioners Reed and Strode commended City Manager Flynn on his monthly report. Commissioner Reed noted this report keeps the board informed of the daily activities.

**ORDINANCES ( Second Reading)**

**AN ORDINANCE OF THE CITY OF WINCHESTER, KENTUCKY, SUPPLEMENTING ORDINANCE NO. 18-2020, AS PREVIOUSLY AMENDED AND RESTATED BY ORDINANCE NO. 1-2021, PERTAINING TO THE ISSUANCE OF TWO SERIES OF INDUSTRIAL REVENUE BONDS DESIGNATED THE CITY OF WINCHESTER, KENTUCKY INDUSTRIAL BUILDING REVENUE BONDS, SERIES 2020A (DANIMER SCIENTIFIC KENTUCKY PROJECT) AND CITY OF WINCHESTER, KENTUCKY INDUSTRIAL BUILDING REVENUE BONDS, SERIES 2020B (DANIMER SCIENTIFIC KENTUCKY PROJECT), FOR THE PURPOSES OF (1) CLARIFYING THAT THE MAXIMUM COMBINED AGGREGATE PRINCIPAL AMOUNT SHALL BE UP TO \$210,000,000; (2) APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY OF CONFORMING AMENDMENTS TO THE BOND DOCUMENT; AND (3) TAKING OTHER RELATED ACTIONS**

On motion by Commission Reed, seconded by Commissioner Chenault, and with unanimous vote, this ordinance passed second reading and was adopted. Ordinance No. 3-2022.

**ORDERS**

**AN ORDER APPOINTING JOE L. CHENAULT TO THE WINCHESTER CITY COMMISSION TO FILL THE VACANCY CREATED BY THE RESIGNATION OF RAMSEY FLYNN**

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-15.

**AN ORDER APPOINTING CITY COMMISSIONER KITTY STRODE TO FILL THE UNEXPIRED TERM OF RAMSEY FLYNN ON THE FIRE-EMS COMMITTEE**

On motion by Mayor Burtner, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2022-16.

**AN ORDER BY THE CITY OF WINCHESTER, KENTUCKY AUTHORIZING THE MAYOR TO EXECUTE AN ACCREDITED PROGRAM ANNUAL LETTER OF COMMITMENT**

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**REQUIRED FOR CERTIFICATION BY THE KENTUCKY MAIN STREET PROGRAM FOR  
JANUARY 15, 2022 THROUGH JANUARY 30, 2023**

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-17.

**AN ORDER ACCEPTING A PROPOSAL FROM PALMER ENGINEERING FOR THE  
BUFFALO TRACE STORM WATER AND EROSION STUDY**

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, this order was adopted. Order No. 2022-18.

**AN ORDER ACCEPTING AND APPROVING A BID FOR THE PURCHASE AND  
INSTALLATION OF A HEATING AND AIR CONDITIONING UNIT IN THE  
WINCHESTER/CLARK COUNTY PARKS & RECREATION MAINTENANCE GARAGE**

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-19.

**AN ORDER ACCEPTING AND APPROVING A BID FOR THE PURCHASE AND  
INSTALLATION OF A BREATHING AIR COMPRESSOR FOR FIRE STATION #1 ECTON  
STATION**

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-20.

Battalion Chief August Fischer was present.

**AN ORDER AUTHORIZING THE RENEWAL OF GENERAL LIABILITY, PUBLIC  
OFFICIALS, LAW ENFORCEMENT, AUTOMOBILE, PROPERTY, AND WORKER'S  
COMPENSATION INSURANCE COVERAGE**

On motion by Commissioner Cox, seconded by Commissioner Chenault, and with unanimous vote, this order was adopted. Order No. 2022-21.

**AN ORDER APPROVING THE PURCHASE OF PROPERTY AT 14 EAST BROADWAY  
FROM CARTWRIGHT RENTALS, LLC**

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-22.

**PERSONNEL ORDERS (First Reading)**

**AN ORDER AMENDING THE POSITION DESCRIPTION POSITION OF CITY CLERK  
(Administration) (Personnel and Pay Classification Plan)**

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order passed first reading.

**AN ORDER AMENDING THE POSITION DESCRIPTION OF ADMINISTRATIVE ASSISTANT/DEPUTY CITY CLERK (Administration) (Personnel and Pay Classification Plan)**

On motion by Commissioner Cox, seconded by Commissioner Chenault, and with unanimous vote, this order passed first reading.

**AN ORDER ADOPTING THE POSITION DESCRIPTION OF HUMAN RESOURCES BENEFITS COORDINATOR (Administration) (Personnel and Pay Classification Plan)**

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this order passed first reading.

**PERSONNEL ORDERS (General)**

**AN ORDER EMPLOYING RODNEY DEATON TO FILL THE POSITION OF SINGLE ROLE EMT**

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, this order was adopted. Order No. 2022-23.

**AN ORDER EMPLOYING JULIUS SACOL TO FILL THE POSITION OF FIREFIGHTER I/EMT**

On motion by Commissioner Strode, seconded by Commissioner Chenault, and with unanimous vote, this order was adopted. Order No. 2022-24.

**AN ORDER RECLASSIFYING DAVID MORRISON**

On motion by Commissioner Chenault, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2022-25.

**AN ORDER RECLASSIFYING KATELYN BYRD**

On motion by Commissioner Chenault, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2022-26.

**AN ORDER GRANTING LONGEVITY SALARY INCREASES TO CERTAIN PERSONNEL**

On motion by Commissioner Chenault, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-27.

**GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER**

Commissioner Strobe:

- Welcomed Commissioner Chenault to the Board.
- Commended Public Works for their work during the snow events.
- Farmers Market will open May 14<sup>th</sup> with a dedication of the pavilion on Depot Street.
- Noted the first Rock the Block is scheduled for Friday, May 13, 2022 and loft tours will begin that weekend.
- Noted the Community Prayer Breakfast was good and was much appreciated.

Commissioner Cox:

- Welcomed Commissioner Chenault to the Board.
- Noted applications for the Group Work Camps would be in the foyer and other places around town and the workers would be in Winchester in July.
- Commissioner Cox made the motion to continue with the objections for Certificate of Need that Cross Medical Ambulance Service was applying for. Motion died for lack of a second.

Commissioner Reed:

- Welcomed Commissioner Chenault to the Board.
- Thanked Public Works for their long hours and first responders during the snow events.
- Noted residents can order four free Covid tests by going to the website [222.covidtests.org](https://www.222.covidtests.org).

Commissioner Chenault:

- Thanked the Mayor and Commissioners for appointing him as a Commissioner.
- Thanked the Public Works Department for their work during the snow events.

Mayor Burtner:

- Noted the pavilion on Depot Street was almost completed.

City Attorney Dykeman:

- Welcomed Commissioner Chenault to the Board.
- Noted having residents downtown helps drive the economy.

**ADJOURN**

With no further business, on motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned.

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Edallen York Burtner, Mayor

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City Clerk