
**WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD
JANUARY 17, 2023 5:30 PM**

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**PLEDGE OF ALLEGIANCE - Aliyah Newsome, Regimental Commander,
JROTC, Female Division**

INVOCATION - Master Sergeant Larry Lee

PRESIDING:

Mayor JoEllen Reed

PRESENT:

Commissioner Kenny Book
Commissioner Shannon Cox
Commissioner Kitty Strode
Commissioner Hannah Toole

City Manager Mike Flynn, City Attorney William A. Dykeman, HR/RM Tammy Shelton, Deputy City Clerk Dianna Layne, and the City Clerk were present.

Upon determining that a quorum was present for the transaction of business, Mayor Reed called the January 17, 2023 regular meeting to order at 5:30 pm in the Commission Chambers of City Hall.

COMMENTS FROM THE GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

Mr. Jesse Jarman, 165 Winn Avenue stated his concerns about the air pollution in the area of the Kentucky Fertilizer Plant. He stated he could not raise his garden due to the pollution. He noted when the EPA came to inspect the pollution, the company turned down the outflow of pollutants and when the EPA left, they would turn the outflow back up.

City Manager Flynn noted he would have staff contact the State EPA with his concerns.

Mr. Chad Walker, 9 West Lexington Avenue spoke of his concerns regarding the Downtown Development Investment Fund grants. He stated he had applied for a Kickstart Grant and was told that he needed to correct his application to show a brick and mortar business. He stated his business is Down & Out, LLC for his restaurant.

Mr. Walker stated he had paid for several items related to Winchester First - postcards and the website. He noted the website had not been updated and still listed old members that are no longer on the board.

Ms. Dianna Layne, representative of the Winchester First Board reported Mr. Walker's application had been reviewed at the January 11th meeting and had been approved. She noted his application would be on the February 7th City Commission meeting for review and approval.

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Commissioner Strode stated the Winchester First Board has had some new members and new things are happening.

On motion by Commissioner Cox, seconded by Commissioner Strode, the Board approved dispersing the requested funds to Mr. Walker for his t-shirt project. Mayor Reed noted the order would be on the February 7th agenda for formal approval.

PRESENTATIONS

Sekisui S-LEC America

Mr. David Puckett with Sekisui S-LEC America was present to discuss the business operations of Sekisui. He stated the company came to Winchester in 2007. He reported the company provides a plastic film for windshields and noted their company was centrally located to their various customers. He noted part of the reason for establishing the company here was the beauty of Kentucky.

Mr. Puckett stated the company has a staff of 90 with several positions open. He noted the average starting pay is \$16.00 per hour and the company is operating 24 hours a day, seven days a week with three shifts.

Commissioner Strode commended Sekisui for being a great community sponsor.

Mayor Reed thanked Mr. Puckett for his presentation.

**Service to Winchester Certificate of Achievement
JROTC All Service Raider National Championship
Female Division**

Mayor Reed and the Commissioners presented the Female Division of the George Rogers Clark High School JROTC Certificates for their participation and win in the All Service Raider National JROTC Championship. Certificates were presented to:

- Aliyah Newsome, Commander
- Lillian Perry
- Bailey Wood
- Emma Plummer
- Brianna McKinney
- Penelope McIntosh

- Lydia Lunsford
- Ally Endricks
- Monica Crews
- Rory Cooper, and
- Mst. Sgt. (Ret.) Larry Lee
- Tara Daniels (not present)
- Lt. Col. (Ret.) Tom Crupp

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**Service to Winchester
William Pritchett**

Mayor Reed and the Commissioners presented Mr. William Pritchett with a Service to Winchester Certificate for his dedicated service in feeding citizens of Winchester/Clark County on Christmas Day and noted this event had been in operation for three years.

NEW BUSINESS

**Request for Out-of-State Travel Appleton, Wisconsin
Winchester Fire Personnel
January 23-26, 2023**

On motion by Commissioner Cox, seconded by Commissioner Book, and with unanimous vote, the request for out-of-state travel for Fire personnel was approved to travel to Appleton, Wisconsin January 23-26th for consultation on a new engine and ladder truck specs.

**Request to Close the Street from 32-44 Lincoln Street
February 2, 2023 at 8:00 a.m. for a Groundbreaking Ceremony**

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this request from Habitat for Humanity of Madison and Clark Counties was approved for a groundbreaking ceremony for the last house to be built in the Lincoln Street CDBG Phase I project.

**City Manager's Report
January 17, 2023**

On motion by Commissioner Book, seconded by Commissioner Strode, and with unanimous vote, the City Manager's report was approved. Commissioner Toole thanked City Manager Flynn for his monthly report.

**Recovery Support Services
Clark County Health Department**

Correspondence was reviewed from Clark County Health Department Director Rebecca Kissick regarding the possible expenditure of the Opioid Settlement funds to the Recovery Support Services under the umbrella of the Clark County Health Department.

ORDINANCES (Second Reading)

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AN ORDINANCE ANNEXING TO THE CITY OF WINCHESTER, KENTUCKY CERTAIN LAND IN CLARK COUNTY, KENTUCKY IDENTIFIED AS ALL THAT CERTAIN TRACT OR PARCEL OF LAND LYING AND BEING IN CLARK COUNTY, KENTUCKY, BEING 6.5108 ACRES, MORE OR LESS, SITUATED ON THE WESTERN SIDE OF THE CORPORATE LIMITS OF THE CITY OF WINCHESTER, KENTUCKY

On motion by Commissioner Cox, seconded by Commissioner Toole, and with unanimous vote, this ordinance was adopted after second reading. Ordinance No. 1-2023.

AN ORDINANCE CLOSING A PORTION OF NEW STREET EXTENDING ABOUT 816 FEET IN LENGTH AND ABOUT 20 FEET IN WIDTH RUNNING IN AN EASTERLY DIRECTION FROM FRANKLIN AVENUE AND TERMINATING IN THE VICINITY OF THE LEGGETT & PLATT PROPERTY

On motion by Commissioner Book, seconded by Commissioner Strode, and with unanimous vote, this ordinance was adopted after second reading. Ordinance No. 2-2023.

ORDERS (General)

AN ORDER DESIGNATING CITY COMMISSIONER SHANNON COX AS MAYOR PRO TEM FOR A TWO YEAR TERM

On motion by Mayor Reed, seconded by Commissioner Book, and with 4-0 vote, Commissioner Cox abstaining, this order was adopted. Order No. 2023-36.

AN ORDER REAPPOINTING PAULA THOMAS TO THE CLARK COUNTY/WINCHESTER HERITAGE COMMISSION FOR A FOUR YEAR TERM COMMENCING JANUARY 1, 2023 AND EXPIRING DECEMBER 31, 2026

On motion by Commissioner Book, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2023-37.

AN ORDER APPROVING FUNDING FROM THE DOWNTOWN DEVELOPMENT INVESTMENT FUND FOR A RETAIL KICKSTART GRANT FOR A CERTAIN PROPERTY LOCATED AT 1 SOUTH MAIN STREET

On motion by Commissioner Strode, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2023-38.

AN ORDER APPROVING FUNDING FROM THE DOWNTOWN DEVELOPMENT INVESTMENT FUND FOR AN UPPER STORY RESIDENTIAL GRANT FOR A CERTAIN PROPERTY LOCATED AT 1 SOUTH MAIN STREET

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2023-39.

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AN ORDER APPROVING FUNDING FROM THE DOWNTOWN DEVELOPMENT INVESTMENT FUND FOR A LOWER STORY RETAIL GRANT FOR A CERTAIN PROPERTY LOCATED AT T 1 SOUTH MAIN STREET

On motion by Commissioner Book, seconded by Commissioner Toole, and with unanimous vote, this order was adopted. Order No. 2023-40.

AN ORDER APPROVING FUNDING FROM THE DOWNTOWN DEVELOPMENT INVESTMENT FUND FOR A LOWER STORY RETAIL GRANT FOR A CERTAIN PROPERTY LOCATED AT 18 WEST LEXINGTON AVENUE

On motion by Commissioner Strode, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2023-41.

AN ORDER APPROVING FUNDING FROM THE DOWNTOWN DEVELOPMENT INVESTMENT FUND FOR A NEW BUSINESS STIPEND GRANT FOR A CERTAIN PROPERTY LOCATED AT 18 WEST LEXINGTON AVENUE

On motion by Commissioner Cox, seconded by Commissioner Book, and with unanimous vote, this order was adopted. Order No. 2023-42.

AN ORDER APPROVING FUNDING FROM THE DOWNTOWN DEVELOPMENT INVESTMENT FUND FOR A RETAIL KICKSTART GRANT FOR A CERTAIN PROPERTY LOCATED AT 18 WEST LEXINGTON AVENUE

On motion by Commissioner Toole, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2023-43.

AN ORDER APPROVING FUNDING FROM THE DOWNTOWN DEVELOPMENT INVESTMENT FUND FOR A LOWER STORY RETAIL GRANT FOR A CERTAIN PROPERTY LOCATED AT 39 SOUTH MAIN STREET

On motion by Commissioner Book, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2023-44.

AN ORDER APPROVING FUNDING FROM THE DOWNTOWN DEVELOPMENT INVESTMENT FUND FOR AN UPPER STORY RESIDENTIAL GRANT FOR A CERTAIN PROPERTY LOCATED AT 39 SOUTH MAIN STREET

On motion by Commissioner Toole, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2023-45.

AN ORDER APPROVING FUNDING FROM THE DOWNTOWN DEVELOPMENT INVESTMENT FUND FOR A RETAIL KICKSTART GRANT FOR A CERTAIN PROPERTY LOCATED AT 39 SOUTH MAIN STREET

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2023-46.

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PERSONNEL ORDER S (Second Reading)

**AN ORDER ADOPTING THE POSITION DESCRIPTION OF ENGINEERING
TECH/BACKUP BUILDING INSPECTOR**

On motion by Commissioner Book, seconded by Commissioner Cox, and with unanimous vote, this order was adopted after second reading. Order No. 2023-47.

PERSONNEL ORDERS (General)

**AN ORDER GRANTING EDUCATIONAL CERTIFICATION INCENTIVE SALARY
INCREASES TO CERTAIN PERSONNEL**

On motion by Commissioner Strode, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2023-48.

AN ORDER GRANTING LONGEVITY SALARY INCREASES TO CERTAIN PERSONNEL

On motion by Commissioner Cox, seconded by Commissioner Book, and with unanimous vote, this order was adopted. Order No. 2023-49.

**AN ORDER EMPLOYING CARLI BOUNDS TO FILL THE POSITION OF PART TIME
PARAMEDIC**

On motion by Commissioner Book, seconded by Commissioner Toole, and with unanimous vote, this order was adopted. Order No. 2023-50.

**GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY
ATTORNEY, AND CITY MANAGER**

Commissioner Book:

- Noted the KLC 911 Grant was due in March.
- Noted he would be attending the KLC City Officials Training January 18-20.

Commissioner Strode:

- Stated they have started Rock the Block planning.
- Noted the Beer Cheese Festival planning has started.
- Reported that Public Works would be building seven new flower boxes for the downtown.

Commissioner Toole:

- Thanked everyone for their assistance.
- Noted she would be attending the KLC City Officials Training.

Mayor Reed:

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- Thanked the Clark County Health Department for their assistance in providing a list of agencies that could use the Opioid Settlement funds to assist citizens of Winchester. She stated decisions would be made soon regarding those funds.

City Manager Flynn:

- Reported to the Commission that he had contacted District #7 regarding the issue at the intersection of Lexington Avenue and Carol Road.
- Noted the Public Works Department had put in a portable sign at the intersection of Redwing Drive and Bullion Blvd. due to accidents at this intersection, having six accidents in 2022. He stated he'd spoken to a traffic engineer that stated he had some ideas regarding this intersection.

ADJOURN TO CLOSED SESSION

On motion by Commissioner Cox, seconded by Commissioner Book, and with unanimous vote, the Board adjourned to closed session to discuss:

XX PERSONNEL MATTERS KRS CHAPTER 61.810(f)

Commissioner Cox left due to a previous appointment.

Mayor Reed called the meeting back into open session.

With no further business, on motion by Commissioner Book, seconded by Commissioner Strode, and with unanimous vote, the meeting was adjourned.

JoEllen Reed, Mayor

Joy L. Curtis, City Clerk