

**PLEDGE OF ALLEGIANCE - Commissioner Cox**  
**INVOCATION - City Manager Flynn**

**PRESIDING:**

Mayor Edallen York Burtner

**PRESENT:**

Commissioner JoEllen Reed  
Commissioner Ramsey Flynn  
Commissioner Shannon Cox  
Commissioner Kitty Strode

City Manager Mike Flynn, Personnel Director Tammy Shelton, Finance Director Michelle Lucas, Deputy City Clerk Dianna Layne, and the City Clerk were present.

City Attorney William A. Dykeman was present via phone.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the January 4, 2022 regular meeting to order at 5:30 p.m. in the Commission Chambers of City Hall.

**PRESENTATION**

Mr. Grayson Evans, Bluegrass Area Development District spoke to the Board regarding the ARPA funds the City will receive. He stated the funds had to be obligated by Calendar Year 2024 and spent by Calendar Year 2026.

He noted the City receives \$4.8 million, half already received and the other half to be received in 2022. These funds can be spent on the response to the public health crisis brought on by the pandemic, economic impact, housing and security, impacted areas of the community, invest in water, sewer and broadband systems, and lost revenues for the City.

**NEW BUSINESS**

**City Manager's Monthly Report**  
**December 21, 2021**

The Board commended City Manager Flynn for his in-depth monthly report on the issues of government business. The Board also commended Deputy City Clerk Dianna Layne for her continued work on collecting lien payments on maintenance liens.

**Fiscal Year 2022 Financial Report**  
**September-November 2021**  
**Finance Director Michelle Lucas**

The Board commended Finance Director Michelle Lucas on her very comprehensive and thorough financial report.

Commissioner Cox stated he was glad the health insurance fund has been increasing as the City has had some major insurance claims in the last few years.

**ORDINANCES (First Reading)**

**AN ORDINANCE OF THE CITY OF WINCHESTER, KENTUCKY, SUPPLEMENTING ORDINANCE NO. 18-2020, AS PREVIOUSLY AMENDED AND RESTATED BY ORDINANCE NO. 1-2021, PERTAINING TO THE ISSUANCE OF TWO SERIES OF INDUSTRIAL REVENUE BONDS DESIGNATED THE CITY OF WINCHESTER, KENTUCKY INDUSTRIAL BUILDING REVENUE BONDS, SERIES 2020A (DANIMER SCIENTIFIC KENTUCKY PROJECT) AND CITY OF WINCHESTER, KENTUCKY INDUSTRIAL BUILDING REVENUE BONDS, SERIES 2020B (DANIMER SCIENTIFIC KENTUCKY PROJECT), FOR THE PURPOSES OF (1) CLARIFYING THAT THE MAXIMUM COMBINED AGGREGATE PRINCIPAL AMOUNT SHALL BE UP TO \$210,000,000; (2) APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY OF CONFORMING AMENDMENTS TO THE BOND DOCUMENT; AND (3) TAKING OTHER RELATED ACTIONS**

On motion by Commission Reed, seconded by Commissioner Cox, and with unanimous vote, this ordinance passed first reading.

**ORDINANCES (Second Reading)**

**A JOINT ORDINANCE AMENDING VARIOUS SECTIONS OF THE CITY OF WINCHESTER ORDINANCE NO. 10-2011, ET AL; AND CLARK COUNTY ORDINANCES NO. 11-07 ET AL; (A JOINT ORDINANCE ESTABLISHING AN ADMINISTRATIVE HEARING BOARD, PROVIDING FOR THE ENFORCEMENT OF UNIFORM STANDARDS, VIOLATIONS AND PENALTIES, PROVIDING FOR JUDICIAL REVIEW, APPEALS, ISSUANCES OF LIENS, ADOPTING A NUISANCE CODE TO BE INCLUDED, PROPERTY MAINTENANCE CODE, DANGEROUS AND STRUCTURALLY UNSAFE BUILDINGS, PUBLIC NUISANCE, LITTER, ABANDONED VEHICLES AND APPLIANCES, OUTDOOR AND OPEN BURNING)**

On motion by Commissioner Strode, seconded by Commissioner Reed, and with unanimous vote, this ordinance passed second reading and was adopted. Ordinance No. 1-2022.

**AN ORDINANCE AMENDING SECTIONS OF ORDINANCE NO. 15-96 TO AMEND SECTION 6.5-51 - NEPOTISM**

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, this ordinance passed second reading and was adopted. Ordinance No. 2-2022.

**ORDERS**

**AN ORDER DECLARING CERTAIN PUBLIC WORKS EQUIPMENT TO BE OBSOLETE AND SURPLUS AND TRANSFERRED TO DAWSON SPRINGS, KY DUE TO A TORNADO EVENT THAT OCCURRED ON DECEMBER 10, 2021**

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-1.

**PERSONNEL ORDERS (General)**

**AN ORDER ACCEPTING THE RESIGNATION OF MADALYN WIEFERING, PATIENT TRANSFER SPECIALIST**

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-2.

**AN ORDER ACCEPTING THE RESIGNATION OF WHITNEY HOOD, ACCOUNT CLERK**

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-3.

**AN ORDER GRANTING EDUCATIONAL CERTIFICATION INCENTIVE SALARY INCREASES TO CERTAIN PERSONNEL (Finance Department)**

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-4.

**AN ORDER RECLASSIFYING KAYLA LAYNE**

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2022-5.

**AN ORDER EMPLOYING KENNITH BOND TO FILL THE POSITION OF PATIENT TRANSFER SPECIALIST**

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-6.

**AN ORDER EMPLOYING NICHOLAS YOUNG TO FILL THE POSITION OF PATIENT TRANSFER SPECIALIST**

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2022-7.

**AN ORDER EMPLOYING WILLIAM BIRCH TO FILL THE POSITION OF FIREFIGHTER I/EMT**

On motion by Commissioner Strode, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2022-8.

**AN ORDER EMPLOYING NICHOLAS HOWARD TO FILL THE POSITION OF FIREFIGHTER I/EMT**

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-9.

**AN ORDER EMPLOYING ETHAN MANN TO FILL THE POSITION OF FIREFIGHTER I/EMT**

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-10.

**AN ORDER EMPLOYING KEVIN PUCKETT TO FILL THE POSITION OF FIREFIGHTER I/EMT**

On motion by Commissioner Strode, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-11.

**AN ORDER EMPLOYING CHARLES SABINO TO FILL THE POSITION OF FIREFIGHTER I/EMT**

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-12.

**AN ORDER EMPLOYING ROBERT DULANEY TO FILL THE POSITION OF FIREFIGHTER I/EMT**

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-13.

**AN ORDER EMPLOYING JOANNA BRADY TO FILL THE POSITION OF ACCOUNT CLERK**

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-14.

**GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER**

Commissioner Reed:

- Stated the community was slated to get about four inches of snow and asked Public Works Director if we were ready.

Public Works Director Pat Clark was present and stated his road crew was ready.

- Wished good thoughts and prayers for the Mayor during his surgery on January 11<sup>th</sup>.

Commissioner Cox:

- Happy to see work at the Farmers Market canopy progressing.
- Noted there would be a Habitat for Humanity house dedication on Saturday, January 8, 2021.
- Stated the property at 949 (old Dunn place) has an encampment of homeless people on Muddy Creek Road at French and Elizabeth Street.

Commissioner Strobe:

- Thanked Public Works for removing the Christmas decorations.
- Noted Saturday, January 8<sup>th</sup>, there would be a breakfast at the Elks Lodge on Shoppers Drive
- Noted there would also be a Pray Service on Saturday, January 8<sup>th</sup> at Grace Bible Church.

Mayor Burtner:

- Stated Commissioner Reed had made a request to sit on the EMS Committee. The next meeting of the EMS Committee was scheduled for January 25<sup>th</sup>.
- Noted the Community Prayer Service was in its 16<sup>th</sup> year.

City Attorney Dykeman:

- Asked for prayers for Industrial Development Authority Director Todd Denham

On motion by Commissioner Cox, seconded by Mayor Burtner, and with unanimous vote, this motion was adopted.

**ADJOURN**

With no further business, on motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned.

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Edallen York Burtner, Mayor

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**WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD  
JANUARY 4, 2022 5:30 PM 51**

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City Clerk